



SENATE

Minutes of the meeting held on 18 October 2023

Members:	Professor Shirley Congdon (Chair) Professor Udy Archibong Dr Emma Brown Alison Hartley Mozalfa Illyas Yakubu John Bryan Lighttower Dr William Martin Colin Pickles Dr Pete Twigg Elaine Wilkinson	Nasreen Akhtar Professor Harris Beider Professor Sherif El-Khamisy Zak Hughes Professor Rob James Dr Craig Johnson Professor Fiona Macaulay Dr Anne Miller Professor Martin Priest Paul Watson	Professor Prathivadi Anand Dr Keren Bielby-Clarke Professor Maryann Hardy Faiz Ilyas Benjamin Jennings Hamza Khan Jonathan Marsden Professor Iqbal Mujtaba Professor Amir Sharif Louise Wem
In attendance:	Steve Gilley Dave Harris Professor Sanakar Sivarajah Matt Stephenson	Director of Infrastructure Director of People, Culture & Wellbeing Dean of School of Management Associate Director, Governance, Legal & Risk	
Apologies:	Professor Marina Bloj Samina Karim Tim Squire-Watt Professor Andrew Wilson	Professor Felician Campean Dr Rhys Kelly Iqra Tabassum Professor Alastair Wood	Professor Zahir Irani Dr Jing Li Prof Vishanth Weerakkody

At the start of the meeting, the Senate participated in a one-minute silence to reflect on the individuals who had lost their lives and had been impacted during the Israel/Palestine conflict.

1.23-24 **Vice-Chancellor Update Report (Document SEN001/23-24)**

- 1.1 The Vice-Chancellor (Chair) welcomed Members to the meeting, and introductions were made. The membership, including ex-officio, members, and those in attendance was noted.
- 1.2 **ACTION: circulate membership list with future Senate papers (Senate Committee Secretary)**
- 1.3 The Vice-Chancellor thanked Rachael Trawally, for her hard work and commitment as Senate Secretary. Rachel had left the University to commence a new role within the NHS, and the role of Senate Secretary would be undertaken by Kath Wass.
- 1.4 The Vice-Chancellor noted the report which set out updates on key matters affecting the University, in addition to key engagements of the University. Highlights included:

- the increased financial pressures faced by the higher education sector impacted by the funding per student with 2025/26 being at its lowest for over 25 years; a worth of £5,800 compared to fees of over £9,000. This was despite the huge contribution of £130bn to the economy from the higher education sector.
- the impacts upon the higher education sector post the COVID-19 pandemic including differing views across the global sector on working patterns.
- the provisional award of UK Shared Prosperity Funding For SIBLING; this was no longer embargoed. The project would receive £1.14m for the Analytical Centre and the Faculty of Engineering & Design Technologies.
- the successful overseas grants to implement outbound student placements as part of the Turing Scheme. The Vice-Chancellor noted the outstanding leadership demonstrated by the staff responsible for this success and the increased funding allowing for study abroad. The placements may provide an opportunity to aid the decolonisation work of the University.
- Dr Anne Miller, Interim Academic Registrar; Dave Harris, Director of People, Culture and Wellbeing, and Professor Harris Beider, Pro Vice-Chancellor, Research and Innovation were welcomed to the University, and the Senate.
- the challenges in relation to the University's league table positions and the positive news that the University had been ranked first in England on the HEPI Social Mobility Index for the third year running.
- the excellent result of being awarded Silver for the Teaching Excellence Framework (TEF).
- congratulations to Dr Emma Quinn, School of Pharmacy on being awarded the National Teaching Fellowship.
- the University had secured £9.9m in new research awards against a target of £7.2m which was an excellent achievement.

2.23-24 **KPI Report (Document SEN002/23-24)**

- 2.1 The Chief Finance Officer provided a brief update on the University's KPIs. There were 20 green rated KPIs and four red KPIs which included BME Awarding Gap, the NSS academic support, the Home UG Full Time Students, and the Vacancy Rate. The Access and Participation Plan would address the red rated KPI for the BME Awarding Gap. It was noted that most measures informing the KPIs were produced annually, whereas quarterly results would be more beneficial.
- 2.2 The NSS results continue to be variable across programmes. In some of the programmes that had improved performance, increases in performance by competitor universities meant that rankings did not increase.
- 2.3 The high staff vacancy rate of 10% to 11% had fallen to 8.9%; the University was actively recruiting to vacant roles. It was raised that the Faculty of Health Studies continued to experience challenges with recruitment to academic vacancies due to the competition from clinical practice; this would be considered further outside of the meeting. Discussions were underway within the Directorate of People, Culture and Wellbeing in relation to creating an attractive package for new staff including benefits and a balance of workload management. It was noted that some areas of the University were impacted by several vacant roles and subsequent induction of new staff.

Additional impacts on recruitment related to the current confusion and competition from various pension schemes.

2.4 **ACTION: present report to Senate on the status and benefits of the USS pension scheme and in comparison, to other key pension schemes (Director of People, Culture and Wellbeing)**

2.5 It was raised that the performance management, recognition, and promotion process did not align and connect sufficiently with the University's values. This was particularly apparent where some academics were not allocated sufficient time for research. The Director of People, Culture and Wellbeing stated that this would be considered and that a review of the 'people' indicators was being undertaken. More work was needed to understand why staff had left the University and what could be done to attract and retain staff. It was noted that not all University leavers participated in the offered exit interview.

3.23-24 **Faculty of Engineering and Digital Technologies (Document SEN003/23-24)**

3.1 In September the Centre for Inclusion and Diversity had issued new accessibility guidance from the WYCA on the use of colour ratings to assist people with difficulty seeing certain colours. The recommendation was to use a 'temperature' colour chart; the top and best colour blue meaning cool and the lowest red being hot/risky to replace the usual red, amber, green (RAG) range. Therefore, it was noted that the charts included within the FoEDT report used blue instead of green to indicate the best outcome. It was raised that black font on blue shading was also difficult to see.

3.2 The Dean of FoEDT highlighted the following points:

BCE:

- 3.3
- FoEDT had seen an increase in engagement over the summer with BCE.
 - the faculty was in its second year of sponsoring the Bradford Manufacturing Weeks and increasing its connectivity with WNYCC.
 - a concern was the continued fall of the University position within League Tables which was closely scrutinised by external stakeholders and may impact upon partnership continuation.

EDI:

- 3.4
- the faculty was undertaking targeted action to improve the gender balance by endeavouring to increase the number of female students and staff, however a lack of data did not support validation of initiatives.
 - a visit by students and staff to the Johnson & Johnson group was scheduled to glean an understanding of the gender balance issues experienced across the wider engineering sector.

R&I:

- 3.5
- with the exception of PGR recruitment, the faculty had experienced a good year in terms of meeting research and innovation KPI targets.
 - mitigations to address PGR recruitment included renewal of international partnerships in various regions including China and opportunities within Bradford and Leeds. The faculty had

pledged to provide 50% of funding for research projects to academics upon the academic successfully securing funding for the other 50%. In addition, a Bradford pathway to enable a 'grow our own' research journey from UG to PG students would empower students to form an allegiance with the University of Bradford.

- the faculty achieved 29 research and knowledge transfer grants over the year.
- the faculty had re-shaped its services from 6 departments to 4 schools which was a positive move.
- an internal risk to the faculty was a potential loss of focus; alignment to the strategy and research themed approach along with the newly formed schools would help mitigate against this.

3.6 It was noted that FoEDT had not experienced recent issues with contracts with external partners and Memorandums of Understanding (MOU) within the industry but that other faculties had seen challenges in this area.

3.7 **ACTION: explore faculty challenges with the legal processes surrounding contracts and MOUs with external partnerships (Associate Director (Governance, Legal & Risk))**

LTSE:

- 3.8
- the faculty's implementation of the sub strategy was well underway and recent improvements to NSS results amplified the progress made.
 - there was an issue with RAAC concrete within the Chesham and Horton buildings; a plan of actions, costs and timescales would be developed by 23 October.
 - a new IT infrastructure was bedding in and there were mitigations in place to address issues with administration of the student journey from enrolment through to graduation.

4.23-24 **Faculty of Health Studies (Document SEN004/23-24)**

4.1 Due to the Dean of FoHS vacancy, Professor Rob James was acting Dean of FoHS alongside the role of Dean of FoLS. Professor James thanked colleagues for the report and highlighted the following points:

BCE:

- 4.2
- progress in the BCE sub-strategy was lower than anticipated but this would be addressed by the newly appointed Associate Dean for Business Development.
 - a key risk for the faculty was the change from Health Education England to NHS England which would impact upon key sources of income.
 - external partnerships had worked well during 2022/23.

EDI:

- 4.3
- increasing students had reported negative student experience connected to racism whilst on placement; this was a national issue. Work was underway with the faculty and NHS trusts at both senior and operational levels to prepare students. It was raised that students may benefit from speaking with a senior member of the NHS such as the NHS CEO who was a champion of EDI issues.

- it was noted that it was a testament to the faculty programmes that students felt able to raise issues professionally via the whistleblowing route and also via their post-placement reviews which were not anonymous.

R&I:

- 4.4
- the faculty had performed well against its 2022/23 KPIs and there was a long-term approach on how to support staff undertaking further study.

LTSE:

- 4.5
- the faculty was experiencing a high staff turnover and work was underway to ensure effective local induction processes.
 - there had been a drop in income due to NHS trusts not utilising the CPD allocation. Liaisons with trusts were underway to understand their training needs, barriers to supporting NHS to attend CPD programmes and consider tailored delivery.

5.23-24 **Faculty of Life Sciences (Document SEN005/23-24)**

- 5.1 The Dean of FoLS thanked colleagues for the report and highlighted the following points:

BCE:

- 5.2
- the faculty had hosted the Yorkshire Bio-Partnering conference working with external partners to bring them onboard with the University.

EDI:

- 5.3
- delivery of the first Diversity in Leadership Programme was a particular achievement for the faculty and feedback from the programme would be reviewed.

R&I:

- 5.4
- the faculty had achieved an effective delivery (99%) against income targets.
 - a supportive peer review approach had facilitated 55 staff members to submit grants as PIs.

LTSE:

- 5.5
- the learning and teaching objectives had been met by the faculty along with guidance of the transition needed to enable delivery against the learning and teaching sub-strategy.
 - a Faculty Portfolio Monitoring Group had been established for oversight.
 - a key risk was achieving less than 60% in future HESA Graduate Outcomes for BSc Forensics Science and BSc Forensics and Medical Science programmes. Additional content would be added within programmes to develop the skills and attributes to assist students and boost their CVs.
 - John Blake, Director of Access & Participation would visit the University in November, and this would be an opportunity to showcase the work of the faculty. It was stated that humanities were important subjects and broader skills were key. A key issue was the lack of data surrounding access and participation and new objectives would be developed to help address this.

6.23-24 **Faculty of Management, Law and Social Sciences (Document SEN006/23-24)**

6.1 The Dean of FoMLSS highlighted the following points:

BCE:

- 6.2
- FoMLSS continued to be heavily active within BCE with a calendar of planned activities for 2023/24.
 - continuous focus on specific KPIs was required and new KPIs would be developed.
 - a new Associate Dean to lead on BCE was required and this would link in with the development of the Enterprise programme as mentioned in KPI BCE9.

EDI:

- 6.3
- EDI work was active within the faculty and more data was required to accurately assess the status.
 - a key challenge was general awareness of EDI issues across the faculty; the Associate Dean EDI was working to address this issue.

R&I:

- 6.4
- the faculty was performing well in the area of research and although the grant money was not large, smaller awards continued to be secured.
 - the faculty would focus on securing higher grant opportunities including NHIR for a Mental Health Research Centre with support from York, Leeds and influential people within the sector.

LTSE:

- 6.5
- there were challenges within the faculty regarding student number planning.
 - student attendance and engagement required further monitoring.
 - there were continued challenges within the administration of programmes.
 - red rated items listed were in relation to effective data quality and monitoring to enable correct reporting.
 - the faculty would discuss embedding sustainability and mental health within the curriculum, which could provide niche ambitions and opportunities along with cancer and dementia elements.
 - it was discussed that all students would ideally have an opportunity to engage with sustainability aspects regardless of their programme of study. A new Associate Director, Sustainability had commenced within Estates Infrastructure and would concentrate on re-framing our work around sustainability including a pan approach to sustainability, teaching and research.

6.6 It was discussed that future faculty reports may benefit from including staff elements and issues in relation to work life balance and satisfaction as recorded via the Pulse Staff Survey. The criteria for the reports were drawn from the supporting strategies; the Director of People, Culture and Wellbeing would present a report which would include people criteria.

6.7 **ACTION: present report to the next Senate on 'people' (Director of People, Culture and Wellbeing)**

7.23-24 **Annual Report of Senate Business 2022/23 (Document SEN007/23-24)**

- 7.1 The Associate Director, Governance, Legal & Risk presented the annual report which provided assurance to Council that Senate was focused appropriately with regards to academic quality, the quality of the student experience and standards of academic awards. Upon conclusion of the Council Effectiveness Review the other committees would be considered in terms of effectiveness including the size and shape of Senate.
- 7.2 It was raised that some staff were strongly opposed to the proposal to the change of process for appointing to staff vacancies on Senate and its committees. The related section of the annual report would be re-phrased to capture this perspective more effectively.
- 7.3 **ACTION: amend the Annual Report of Senate Business 2022/23 to reflect the differing views of staff more accurately in relation to the proposal to the change of process for appointing to staff vacancies on Senate and its committees (Associate Director, Governance, Legal & Risk).**
- 7.4 Senate **approved** the annual report, subject to the above amendment. The report would be presented to Council on 29 November 2023 as part of the assurance of the robustness of the University's academic arrangements.

8.23-24 **Growth and Sustainability Plan Update (Document SEN008/23-24)**

- 8.1 The Vice-Chancellor presented an update on the Growth and Sustainability Plan which was approved by Council in July 2023. The plan included several workstreams and four identified themes.
- 8.2 The Chief Finance Officer and project sponsor stated that financial sustainability was key and reiterated that the University required growth to utilise opportunities but also to maintain the sustained financial security of the University. The first theme: improve student retention, engagement and experience was an area the University could improve on and implement imminently. The University would need to evolve over the next few years including adopting new subject disciplines; this would be a long-term cycle. Work regarding the University's key selling points and why students chose Bradford had been explored over the summer and presented to Council in September. It was further noted that Bradford 2025 City of Culture would help to raise awareness of the University, and that new inter-disciplinary programmes would be developed across the University.
- 8.3 Withdrawal of students had increased by 4% compared to pre-COVID-19 levels. The importance of student progression and retention was emphasised, noting the financial implications associated with this. Enhancing the University's campus and infrastructure would also help to attract and retain students.
- 8.4 Travel, expenses, and hospitality was an area where spend could be reduced and this was being considered by the Executive Board.

- 8.5 The University would need to prioritise areas of investment and spend more carefully and reduce areas that were not necessary. The Library had reviewed its subscriptions, cancelling those where the cost outweighed the benefit. The e5 purchasing system would be replaced along with a new joint finance and payroll system which would provide a step change in system capability, and an enhanced user experience for staff.
- 8.6 Many students had caring responsibilities and part-time jobs in addition to their full-time study, and consideration would be needed to ensure students who balanced these received a valued student experience. This required further consideration and understanding; it was noted that currently there was expectation that students would align themselves to the University's schedule; however, this could be re-designed to suit students. It was noted that some full-time programmes had part-time versions of programmes created to aid students study/life balance, but this had allowed part-time students time to then secure full-time jobs which was not the intended outcome.
- 8.7 Consideration was required for timely exploration of new programmes aligned to the Academic Portfolio Lifecycle Model. Market insights were considered via data sets of A Levels, BTECs and other results to assist in the decision making and direction of new programme development.
- 8.8 Senate **endorsed** the Growth and Sustainability Plan.

9.23-24 **Student Recruitment Update (Document SEN009/23-24)**

- 9.1 [Redacted]
- 9.2 [Redacted]

Note: The above minutes have been redacted as they are considered to be exempt information as defined by section 43 (2) of the Freedom of Information Act 2000 which covers commercial interests.

10.23-24 **University of Bradford International College (UBIC) Update, September 2023 Intake (Document SEN010/23-24)**

- 10.1 The Pro-Vice-Chancellor, LTSE presented an update on the September intake for UBIC noting it was below target; however, the partnership was relatively new and much had been learnt during the first two iterations of the programme. Retention and progression of the UBIC students was key.

- 10.2 Consideration was requested regarding the UBIC workloads on University and UBIC staff. This would be further explored and discussed via the UBIC Steering Board. It was noted that UBIC students had previously been permitted three attempts as assessments which significantly impacted upon staff workloads.
- 10.3 A complete redesign of the curriculum along with established staff groups and enabling best practice were some of the methods used to retain and progress more students.
- 10.4 **ACTION: refer M10.2 to UBIC Steering Board, for consideration (PVC, LTSE)**
- 11.23-24 **Applications for Honorary, Visiting, and Emeritus Professor(s) (Document SEN011/23-24)**
- 11.1 Senate considered and **approved** an application for the Honorary Professor appointment for Paul G Ursell in the Faculty of Life Sciences for a period of three years with effect from 1 October 2023.
- 11.2 Senate considered and **approved** an application for the Emeritus Professor appointment for Professor Khurshid Khan in the Faculty of Engineering and Design Technologies for a period of three years with effect from 1 October 2023.
- 11.3 Senate considered and **approved** an application for the Emeritus Professor appointment for Professor Peter Mitchell in the Faculty of Management, Law & Social Sciences for a period of three years with effect from 1 October 2023.
- 11.4 Senate considered and **approved** an application for the renewal of the Emeritus Professor appointment for Professor Yunas Samad in the Faculty of Management, Law & Social Sciences for a period of ten years (extended to include an elapsed period) with effect from 1 October 2023.
- 11.5 It was noted that the gender balance data was still being collected and that the CfID team would be meeting with Deans regarding the data.
- 11.6 **ACTION: submit report to Senate meeting regarding the data on gender balance (Director, People, Culture and Wellbeing)**
- 12.23-24 **Proposed Changes to REF2028 and early consideration for The University of Bradford (Document SEN012/23-24)**
- 12.1 The Pro-Vice-Chancellor, Research and Innovation presented an update on the changes to REF2028 noting the significant changes from REF 2021 as detailed in the report. Outputs (60% of REF2021) would become 'Contribution to Knowledge and Understanding' and be worth 50% of the overall 2028 submission. This would create a more level playing field across higher education institutions and the changes were mainly beneficial to the University.
- 12.2 Early preparation for REF2028 was important. A REF EIA would be undertaken followed by the development of an EDI action plan for the REF cycle. Research England would issue guidance on REF preparation and submission, but this may not be until 2025. There would be changes to

outputs of data meaning staff returns would no longer be returned as individuals which was welcomed.

13.23-24 **Risk Register (Document SEN013/23-24)**

- 13.1 The Associate Director, Governance, Legal and Risk presented the risk register paper. The paper was submitted to each Senate to provide an opportunity to scrutinise the corporate risks related to Research and Innovation, Student Experience and Academic Quality. Senate was asked to review the corporate risks included as SharePoint links and provide feedback on the risk detail and mitigations. Feedback could be provided outside of the meeting and an informal meeting of Senate to consider the risks could be scheduled if needed. Senate was reminded that documentation of risks was important, and effectively assessing and managing the risks was imperative.

14.23-24 **People Matters (Document SEN014/23-24)**

- 14.1 The Director of People, Culture and Wellbeing presented the report noting that the title of the paper may be amended in future. The project streams under the People Strategy Delivery plan continued to make good progress. A review of the People Strategy would take place to raise the strategy profile and integrate this into other strategies.
- 14.2 The University had registered with the University Mental Health Charter in August 2023. This was a university-wide initiative and linked in with the wellbeing work being underway, noting that the campus had hosted a range of Menopause stands that day.
- 14.3 Work in relation to meeting KPIs was progressing including a fall in vacancy rates, lower staff turnover and an increased headcount of staff members. It was stated that staff retention and progression needed to be more prominent within the People Strategy. Work was also underway to align EDI aspects with work under the People Strategy and conversations had been undertaken regarding a project with Nottingham University.
- 14.4 Senate was asked if they considered that enough information had been circulated regarding the USS Pension Scheme changes. It was considered that the USS had communicated well but that more information from the University would be useful. Overall, the changes to USS were highly beneficial to individual staff including lower contribution rates following the surplus of funds within the scheme.

15.23-24 **Teaching Excellence Framework (TEF) 2023: Final Outcome (Document SEN015/23-24)**

- 15.1 The Pro-Vice-Chancellor, LTSE provided an update on the outcome of the Teaching Excellence Framework (TEF) noting the overall rating of 'Silver' which included an award of silver for student experience and silver for student outcomes. The TEF Panel considered that the University demonstrated confidence that students gained a valuable student experience and that the University delivered to its mission.

- 15.2 Preparation for the next submission was underway with the NSS results already forming part of the return. The next submission would include a category of 'Educational Gain' which was for each University to determine the meaning of this category and how they had achieved it.

16.23-24 **National Student Survey (NSS) 2023 Results (Document SEN016/23-24)**

- 16.1 The Pro-Vice-Chancellor, LTSE presented a report on the NSS results noting that two thirds of students considered they had a good experience at the University and one third of students did not. Therefore, the focus for 2023/24 would be on committing to improving the experience for the latter students to benefit the whole student body.
- 16.2 Discussions with Deans along with work across faculties and the University was underway. Improvement areas included publishing fixed timetables and assessment schedules that do not get amended. It was discussed that students considered themselves to be part of a programme rather than part of a faculty.
- 16.3 The quality of the data was discussed in relation to often having low numbers of students across multiple programme codes which then altered the perception of the data. Senate was reminded that the data was submitted in line with HESA rules. Outstanding errors with data submissions were being worked on by Registry and Student Administration with a revised date for re-submission of 22 November 2023.
- 16.4 The staff community was thanked and congratulated on their work contributing to the higher results included in the NSS outcomes and the transformations that had taken place to achieve those results. It was considered there were challenges measuring and articulating achievements and staff contribution within the processes for promotion and recognition of individual performance. The Directorate of People, Culture and Wellbeing would consider these issues along with talent management.
- 16.5 Senate **approved** the report and its outlined recommendations.

17.23-24 **PTES 2023 and PRES Reports (Document SEN017/23-24)**

- 17.1 The Associate Director, LTSE presented the report on the PTES and PRES results. The results were more positive and were ahead of the sector for PTES and on track for PRES. Work with colleagues would take place to endeavour to exceed the results.
- 17.2 Senate **approved** the report and its outlined recommendations.

18.23-24 **Longitudinal Education Outcomes (Document SEN18/23-24)**

- 18.1 The Associate Director, LTSE presented the report on longitudinal educational outcomes; for which attention was drawn to the graphs within the report. It was noted that this data was no longer widely used.

18.2 It was noted that the method of reporting was collective and did not effectively track where students were behind or the region or specific qualifications of students. The levelling up ambitions needed to be more effective.

19.23-24 **2020/2021 HESA Graduate Outcomes Survey Performance Executive Summary Report (Document SEN19/23-24)**

19.1 The Associate Director, LTSE presented the report and stated that graduate employment had increased despite the changing student expectations and job market and that more work was required in this area. It was apparent that more understanding of the granular data would be beneficial.

20.23-24 **Access and Participation Update (Document SEN020/23-24)**

20.1 The Pro-Vice-Chancellor, Equality, Diversity & Inclusion presented an update on Access and Participation explaining that key activities and workstreams were underway and the performance of the University's access and participation work would be showcased in early 2024.

20.2 Whilst access and participation work had been developed over the last three years targets had not been fully met due to the COVID-19 pandemic. More collaboration between staff, students and other individuals was required to make this more effective. It was discussed that the costs associated with access and participation need to be transparent for faculties as it comes from their budget. This would be considered further outside of the meeting.

21.23-24 **Prevent Update (Document SEN021/23-24)**

21.1 The Associate Director, LTSE provided an update on PREVENT. There were currently legal challenges in relation to freedom of speech; a confluence of agendas was being tested live and it would be up to the University to respond accordingly to situations such as protests and social media comments. Students and staff would be reminded of the University values.

21.2 There was a concern that students required guidance particularly where there may be unintended legal consequences in relation to English and international law. The Peace Studies students would join the Vice-Chancellor on Friday to discuss some of these issues.

22.23-24 **Safeguarding (Document SEN022/23-24)**

22.1 Senate received and noted the report.

23.23-24 **Learning and Teaching Committee (Document SEN023/23-24)**

23.1 Senate considered the report from the Learning and Teaching Committee and:

- **approved** the Peer Support Review Policy,
- **provisionally approved** the rescinding of the Admissions Appeals and Complaints Regulation.

There was no verbal update provided in relation to this, but Senate was reminded that the

relevant documentation was available via the SharePoint repository. This would be approved via email circulation.

23.2 **ACTION: circulate the rescinding of the Admissions Appeals and Complaints Regulation via email circulation, for approval (Senate Committee Secretary)**

24.23-24 **Honorary Awards Committee (Document SEN024/23-24)**

24.1 Senate considered and **approved** the recommendations from the Honorary Awards Committee held on 20 September 2023 for three honorary awards as noted in the report; no comments of questions were raised by any of the nominations.

25.23-24 **Research and Innovation Committee (Document SEN025/23-24)**

25.1 Senate received and noted the report.

26.23-24 **Minutes of the Meeting on 12 July 2023 (Document SEN026/23-24)**

26.1 The minutes of the meeting held on 12 July 2023 were approved by circulation prior to the meeting.

27.23-24 **Matters Arising and Action Tracker (Document SEN027/23-24)**

27.1 Senate received and noted the updates on the actions from previous meetings.

28.23-24 **Faculty Board, Health Studies (Document SEN028/23-24)**

28.1 Senate received and noted the report.

29.23-24 **Faculty Board, Life Sciences (Document SEN029/23-24)**

29.1 Senate received and noted the report.

30.23-24 **Faculty Board, Management, Law and Social Sciences (Document SEN030/23-24)**

30.1 Senate received and noted the report.

31.23-24 **Register of Interests (Document SEN031/23-24)**

31.1 Senate received and noted the report.

32.23-24 **Draft Agenda for Senate 2 (Document SEN032/23-24)**

32.1 Senate received and noted the report.

33.23-24 **Schedule of business 2023/24 (Document SEN033/23-24)**

33.1 Senate received and noted the report.

34.23-24 **Terms of reference and membership 2023-24 (Document SEN034/23-24)**

Senate received and noted the report.

35.23-24 **Any other business**

There was no other business.

Secretary: Kim McIntosh, Risk & Compliance Officer

Date: 23 October 2023