

Ordinance 7: Ordinance Governing the Degree of Master or Doctor of Philosophy by Published Work



1. The degree of Master or Doctor of Philosophy by published work may be conferred upon candidates who have satisfied the Examiners for the degree and have fulfilled the conditions for eligibility as specified in clause 2 below.
2. Those eligible to apply for the degree are members of the full-time or part-time staff, not a visiting member of staff, of the University who has been in post for at least five years at the time of first submission.
3. Applications should be made to the University via the Admissions Team. The candidate should specify if the work is submitted for the degree of Master or Doctor of Philosophy. The application will be considered by a committee established by Senate which will make a decision on behalf of Senate with regard to the acceptance of the application which may take account of the availability of expertise within the University relating to the subject area of the proposed submission.
4. Applicants are required to include within their application a statement outlining the extent to which the publications are based on their own independent work. A clear indication should be provided as to the extent to which the work was conducted in collaboration with, or with the assistance of, others. Applicants are required to pay an application fee which should be included with their application.
5. Successful applicants are required to register with the University and pay the fee applicable at the time of registration.
6. The published work must be written in English unless exceptionally exemption is approved by the Faculty Postgraduate Research Sub-Committee on the recommendation of the Faculty. In language subjects, it may, however, at the discretion of the Faculty Postgraduate Research Sub-Committee be in the language concerned.
7. A candidate for the Degree of Doctor or Master of Philosophy by Published Work is required to submit their published work electronically. This should be accompanied by a statement of between 5,000 and 10,000 words setting out the basis for the award of the degree. The candidate is also required to submit a statement giving full details of any other degree or diploma for which the work, in whole or in part, may have been submitted, either by the candidate or any other person. A successful submission will be lodged in the University Library.

8. The published work shall be submitted by the University to at least two External Examiners appointed by Senate on the recommendation of the Research Degrees Sub-Committee. Candidates for the degree of Doctor of Philosophy are required to satisfy the Examiners that the publications contain original work of merit and form a distinct contribution to the knowledge of the subject. They should also show evidence of the discovery of new facts or the exercise of independent judgement. All candidates are required to satisfy the Examiners of their competence in independent work or experimentation, of their understanding of the appropriate techniques and of their ability to make critical use of published work and source materials. After reading the published work and supporting statement the Examiners shall examine the candidate by oral examination.
9. An independent non-examining Chair (Link Person) shall be appointed for the oral examination who shall be a full-time member of staff at the University.
10. The Examiners are required to submit a report on the published work to the University. The Examiners shall also make a recommendation as to whether the candidate be awarded the degree for which the work has been submitted. Exceptionally, the Examiners may recommend that a candidate for the degree of Doctor of Philosophy be awarded the degree of Master of Philosophy. The Faculty Postgraduate Research Sub-Committee, having considered the final examination report, will then make a recommendation to Research Degrees Sub-Committee for decision by Senate. All potential candidates should consult the Regulation for the Degree of Doctor of Philosophy or Master of Philosophy by Published Work.