

Management, Law and Social Sciences Foundation Year Programme Specification

<https://www.bradford.ac.uk/courses/ug/foundation-management-law-social-sciences/>

Academic Entry Year:	2025/26
Qualification Awarding Body:	The University of Bradford
Main Location:	City Campus
Qualifications Frameworks:	Regulated Qualifications Framework (RQF: Ofqual 2015); Common European Framework of Reference for Languages (CEFR: Council of Europe 2020)
Programme Target:	Admission to higher education study at the University of Bradford
Intermediate/exit Certificate:	Foundation Certificate (FDC) Management, Law and Social Sciences [RQF Level 3]
Intermediate/exit awards:	Certificate of Continuing Education (CCE) [RQF Level 3]
Programme Admissions:	UK and home students
Programme Start Date(s):	September
Programme Modes of Study:	(UCAS code Y006) 1 year full-time

This is a Foundation Year programme for UK students, supporting entry to a range of programmes each year across the University as detailed in the What You Will Study section of the online course webpage. International student? Visit the International College website for our international foundation programmes: <https://www.brad.ac.uk/international/international-college/>

We offer four different foundation year options depending on your needs, interests and circumstances to help you feel prepared for Undergraduate study at Bradford. See the website <https://www.bradford.ac.uk/undergraduate/foundation/> to decide which one is right for you.

Please note: The University has a set of terms and conditions for all students accepting an offer to study on a course here at Bradford. This is called the Student Contract. This document sets out the Terms and Conditions which apply when you accept an offer of a place on a programme of study at the University of Bradford. [View our Student Contract for further details](#). Information about this programme and its modules has been published in advance of the academic year to which it applies. Every effort has been made to ensure that the information is accurate at the time of publication, but changes may occur given the interval between publishing and commencement of teaching. Any change which impacts the terms and conditions of an applicant's offer will be communicated to them.

Minor Modification Schedule

1. July 2024: Annual changes for 2024/25 academic year: updates to optional modules.
2. May 2025: Annual Review, changes to optional modules including changes to academic regulation.

Foundation Year Programme Aims

This Foundation Year is a pre-degree access programme that will provide students with a solid basis for future degree study. It is designed for students who do not currently meet the required entry criteria for their chosen degree programme or who are not yet ready for an undergraduate programme. The programme will help students prepare to meet the demands of learning before embarking on their degree programme.

The degree programmes that students may progress to following their Foundation Year are listed on the [Foundation Year course page](#) along with the associated UCAS/GCSE/English proficiency entry requirements, any study requirements and any progression requirements.

The Foundation Year in Management, Law and Social Sciences provides students with an introductory grounding in their chosen discipline whilst at the same time equipping them with study and interpersonal skills which are necessary for successful undergraduate study. These skills are focussed on in one core module on the programme: The Effective Learner in Semester 1.

Beyond this core module, students study a selection of modules which reflects their own academic interests and intended progression route. There will be opportunities to discuss module choices and progression intentions with members of academic staff.

The programme is intended to:

- provide students with a supportive route into higher education which will enable them to demonstrate that they are able to achieve a university honours degree
- enable students to acquire the underpinning knowledge, understanding and skills needed to tackle the demands of undergraduate study
- enable students to analyse their own strengths and weaknesses as a learner and develop strategies to maximise their learning

Programme Learning Outcomes

To be eligible for the RQF Level 3 Foundation Certificate award, students will be able to:

1. Demonstrate a basic knowledge of key concepts, approaches, texts in a selection of academic disciplines.
2. Explain how people learn and the strategies that can be employed to support effective learning.
3. Identify, assess and undertake preliminary evaluation of information from a range of sources.
4. Construct clear, cogent and coherent arguments in written and spoken form.
5. Demonstrate the ability to use and apply a range of theories and concepts.
6. Demonstrate the value, nature and validity of information sources and how they can support an argument.

7. Identify, access and communicate information in written and oral form.
8. Present information in a variety of formats appropriate to the audience.
9. Engage in team working skills and demonstrate the ability to work effectively with others and solve problems.
10. Demonstrate skills in self- awareness and time management.
11. Reflect on performance.

Assessment Strategy

Students will demonstrate the ability to use and apply theories and concepts (LO5) through a range of formative assessment, summative assessment and through involvement in seminar discussion and debates. Students will also, in the course of studies, be able to demonstrate the value, nature and validity of information sources and will develop the skills to enable them to identify, access and communicate information in oral and written form (LO3, LO4, LO5, LO6, and LO7).

A diverse range of teaching and learning strategies, such as active learning sets, teamwork, team presentations, lectures, seminars and collaborative learning will be used in the delivery of the foundation programme with specific and appropriate teaching methods employed to meet the learning outcomes of individual modules and the learning outcomes of the programme itself (LO1-LO11). Students will be particularly encouraged and supported to develop an independent style of learning. Reading, problem solving, project work, tutorials and student led seminars will all be a feature of the programme. In general, concepts, principles and theories will be introduced in lectures and explored in more depth in associated tutorials and seminars. Assessment is a crucial component of their learning which is necessary to monitor progress, motivate learning, provide feedback and grade students. Assessment methods, which include essays, examinations and presentations, will reflect the diversity of provision and directly address the desired learning outcomes.

Curriculum

This Foundation Year course of study is one year long (full time) and constitutes the first stage of an undergraduate degree programme. We split this time up into 1200 hours, where each 200 hours represents one 'module' of the programme. In the UK, one academic 'credit' is attached to 10 hours of study. There are 6 equally sized modules: so, each module on the Foundation Year programme has 20 credits. The award for successfully completing the Foundation Year is worth 120 credits according to the UK's Regulated Qualifications Framework (RQF) Level 3.

We split the year up into two main parts. Our 'academic year' is split into two Semesters with about 12 weeks in each. Modules on the Foundation Year run in either Semester 1 or Semester 2. Most University of Bradford programmes also run this way or have modules that take place over the 'academic year' or 'full year' as well.

All students can choose from a selection of optional modules that will best prepare them for their undergraduate degree. If you are not sure which degree you will study afterwards, the University

admissions team, Programme Team tutors and the [Foundation Year course webpage](#) can offer guidance as to which modules will be most useful for you.

Table 1: Foundation in MLSS Programme Structure (RQF Level 3)

Core or Option?	All Students Study (Core)	Student Selected (Option)	Student Selected (Option)	Student Selected (Option)	Student Selected (Option)	Student Selected (Option)
Study Period	Semester 1	Semester 1	Semester 1	Semester 2	Semester 2	Semester 2
Module Selection	SAC3003-B The Effective Learner	One of five from Table 2	One of five from Table 2	One of seven from Table 3	One of seven from Table 3	One of seven from Table 3

If you don't have GCSE Mathematics at Grade 4 (national grade C) or higher, or the equivalent in another qualification like Functional Skills Level 2, we recommend you choose as one of your Semester 1 options the module **Maths and Statistics**. Anyone without this level of Maths study **needs this module** if they want to progress to any of these follow-on degree programmes:

- Accounting and Finance BSc
- Business and Management BSc
- International Business and Management BSc
- Economics BSc
- Finance and Business Analytics BSc
- Marketing BSc
- Psychology BSc
- Psychology and Criminology BSc
- Psychology with Counselling BSc
- Social Work BA

Here are all the selectable modules available in Semester 1 - choose two from this list:

Table 2: Foundation in MLSS Semester 1 Options

Module Code	Module Title	Credit	Level
SIB3002-B	Foundations of Business and Management	20	RQF 3
SAC3016-B	Foundations of Psychology	20	RQF 3
AFE3003-B	Fundamentals of Accounting, Finance and Economics	20	RQF 3
BIS3004-B	Maths and Statistics	20	RQF 3
SAC3008-B	Western Philosophy and the History of Ideas	20	RQF 3

Here are all the selectable modules available in Semester 2 - choose three from this list:

Table 3: Foundation in MLSS Semester 2 Options

Module Code	Module Title	Credit	Level
FAM3001-B	Creative Industries	20	RQF 3
SAC3006-B	Criminology	20	RQF 3
SAC3020-B	Global Business Environment	20	RQF 3
COS3003-B	Introduction to Computing	20	RQF 3
SAC3015-B	Introduction to Law	20	RQF 3
SAC3009-B	Politics and Me	20	RQF 3
SAC3002-B	The Sociological Imagination	20	RQF 3

At the end of the Foundation Year, students will normally transfer into their chosen follow-on degree programme at the University of Bradford. Students will be eligible to exit with the award of Foundation Certificate if they have successfully completed 120 Regulated Qualification Framework Level 3 credits and achieved the award learning outcomes. Please note that the Foundation Certificate is not a higher education award and may not be accepted for admission elsewhere.

Learning and Teaching Strategy

Studying on the Foundation Year students will gain the knowledge, understanding and personal transferable skills which will improve and enhance their ability to excel at university and beyond.

The programme contains a range of core and optional modules and provides foundation level understanding to support the attainment of the programme learning outcomes. The teaching, learning and assessment strategies will facilitate learning and encourage students to develop as an independent learner. Knowledge understanding and skills are developed through the study of specific modules and skills are evaluated through assessment consisting of essays, examinations and /or presentations.

The Effective Learner core module will provide the framework for students' personal goal setting evaluation and review. The module will form a pivotal role in assessing students' individual needs, in identifying the various resources available to support study and in reviewing progress. From studying on this module students will be able to explain how people learn and the strategies that can be employed to support effective learning will enhance their skills in written expression, correct sourcing and use and presentation of information. Students will furthermore be able to identify, assess and undertake preliminary evaluation of information from a range of sources.

A significant part of the Effective Learner module includes a focus on how to develop writing skills to succeed at university. Students will study how to reference correctly, (Harvard Referencing Standard) and develop skills to enable them to write in an academic manner and to reflect on the value and usefulness of the information with which they are presented. With appropriate tutorial support, practice and feedback students will also learn to construct clear, cogent and coherent arguments in written and spoken form.

On the Effective Learner module students will learn how to develop an action plan and to reflect on their strengths and weaknesses, identify areas for development, manage their time and generally develop strategies for improving developing their research, writing and referencing. Having developed an understanding of their own strengths and weaknesses as a learner, students will possess strategies to maximise their learning. In other modules students will study key concepts, approaches and texts in a selection of academic disciplines.

Assessment, Continuation and Award Regulations

This programme follows the Assessment, Continuation and Award regulations published on the University's website (<https://www.bradford.ac.uk/media-v8/ageo/regulations/Regulation-2-Undergraduate-Assessment-Continuation-and-Award-1.0b.pdf>) for undergraduate courses (Regulation 2). The Foundation Year in Management, Law and Social Sciences provides access to specified degree programmes within the University. However, some of those programmes may

have additional entry, requirements, study requirements and/or additional progression requirements. Such progression requirements are listed on the Foundation Year course page.

Students can seek advice and support about the study and progression requirements for their intended degree route from the University Admissions Team prior to arrival and/or the Programme Team once enrolled onto the Foundation programme.

Applications and Admissions

We take into consideration a number of factors when assessing your application. It's not just about your grades; we take the time to understand your personal circumstances and make decisions based on your potential to thrive at university and beyond.

Information in this document is for the contemporary recruitment cycle and was accurate at time of publication. The current tariff and accepted qualifications for entry onto the programme is published at the online course page: brad.ac.uk/courses/ug/foundation-management-law-social-sciences/

Academic Admissions Requirements for All Students

A typical offer to someone seeking entry through the UCAS scheme would be 64 UCAS points with a GCSE Grade 4 (national Grade C) in English, or an equivalent literacy qualification like Functional Skills Level 2.

If you are a home student, it doesn't mean we assume English is your first or main language, and for many students this is not the case. English proficiency requirements for University of Bradford programmes are expressed as IELTS scores and for most programmes are between 5.0 and 7.0 with no sub-test score lower than .5 below. We publish a list of English proficiency tests we accept scores from online at [the International Entry Requirements web page](#).

Academic Progression Requirement for Courses Needing Mathematics

Students who do not possess GCSE Mathematics at Grade 4 (national grade C) or above or another recognised Level 2 Numeracy qualification on entry must choose the Mathematics and Statistics for Higher Education module as an option choice their follow-on degree programme is listed below.

- Accounting and Finance BSc
- Business and Management BSc
- International Business and Management BSc
- Economics BSc
- Finance and Business Analytics BSc
- Marketing BSc
- Psychology BSc
- Psychology and Criminology BSc
- Psychology with Counselling BSc
- Social Work BA

Academic Entry and Progression Requirements for BA Social Work

Students who wish to progress to Social Work will require 88 UCAS points or equivalent plus an English Language and a Maths qualification equivalent to GCSE Grade 4 and a minimum of 100 hours of relevant social care work experience and reflective personal statement.

- If you do not have the required Maths entry qualification you must study the Maths and Statistics module as stated above.
- You must also participate and be successful in the selection/interview process for the degree programme and successfully complete a Disclosure and Barring Service (DBS) check and a health check, which will be carried out before the end of the Foundation Year.

Recognition of Prior Learning

Applications are welcome from candidates with non-standard qualifications or who, lacking academic qualifications, have significant relevant experience in one of the seven areas.

If applicants have prior certificated learning or professional experience which may be equivalent to parts of this programme, the University has procedures to evaluate and recognise this learning in order to provide applicants with exemptions from specified modules or parts of the programme. Search our website for **Prior Learning** for more information about how we make RPL decisions.

Access and Inclusion

The University of Bradford has always welcomed applications from disabled students, and these will be considered on the same academic grounds as are applied to all applicants. To discuss adjustments or to find out more about support and access, you may wish to contact the Disability Service before you apply at: <https://www.bradford.ac.uk/disability/>

Applications are particularly welcomed from adult learners (those aged 21+ at the start of the programme), armed forces families, carers and care leavers, estranged or orphaned learners, refugees and asylum seekers, and Romani or Traveller families. To find out more about the Progression Scheme visit: [bradford.ac.uk/undergraduate/applicants/progression-scheme/](https://www.bradford.ac.uk/undergraduate/applicants/progression-scheme/)

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