

Programme Specification

Programme title: BSc (Hons) Management and Business Analytics

Academic Year:	2019/20
Degree Awarding Body:	University of Bradford
Partner(s), delivery organisation or support provider (if appropriate):	University of Bradford (Awarding and teaching institution)
Final and interim award(s):	<p>BSc (Honours) [Framework for Higher Education Qualifications (FHEQ) level 6]</p> <p>BSc (Ordinary) [Framework for Higher Education Qualifications (FHEQ) level 6]</p> <p>Diploma of Higher Education [Framework for Higher Education Qualifications (FHEQ) level 5]</p> <p>Certificate of Higher Education [Framework for Higher Education Qualifications (FHEQ) level 4]</p>
Programme accredited by (if appropriate):	N/A
Programme duration:	3 years full time 4 years (with placement) full time
UCAS code:	
QAA Subject benchmark statement(s):	Business and Management (2015)
Date last confirmed and/or minor modification approved by Faculty Board	June 2019

Please note: This programme specification has been published in advance of the academic year to which it applies. Every effort has been made to ensure that the information is accurate at the time of publication, but changes may occur given the interval between publishing and commencement of teaching. Any change which impacts the terms and conditions of an applicant's offer will be communicated to them. Upon commencement of the programme, students will receive further detail about their course and any minor changes will be discussed and/or communicated at this point.

Introduction

The BSc (Hons) in Management and Business Analytics aims to equip future leaders and managers with the essential knowledge, skills and professional standards necessary to work effectively within the dynamic global business environment. The rise in technological capabilities and computational advancements have made it easier for organisations to collect large amounts of data for decision-making purposes, leading to an increasing number of organisations successfully cultivating a data-driven culture. Therefore, having the appropriate analytical skills is a priority for today's managers. The programme is designed with the intention to prepare students as future business managers and leaders who are proficient in engaging with data informed practice and decision-making.

The core ethos of the programme is designed in accordance with the University's mission 'Making Knowledge Work' in order to provide latest management and business analytics skills for making informed decisions and foster a better quality of management as a profession. Moreover, students will learn about the tools and techniques necessary for managing their self-development as a manager in alignment with their employability aspirations in an inspiring and innovation led environment.

This programme is designed with inputs from leading industry professionals and focuses on offering a balance between the mechanics of business analytical methods and the dynamics of business and management decision making processes. It provides students with a thorough grounding in management and business analytics and relevant topics, underpinned by the main concepts, theories, and techniques in the field. In addition, this programme aims at incorporating data analytics with management practices in mind. By taking a non-technical approach to big data and business analytics, the programme aims to equip students with the essential skills, hands on learning and experience to enter a business environment and succeed. The non-technical approach of this programme places emphasis on the necessary soft skills which will assist students to frame and ask the appropriate questions relating to data use in business. The programme will help students with the ability to identify the types of data required to answer particular questions or address business issues, apply appropriate techniques which offer insightful answers, analyse and interpret data and make decisions based on the data, whilst also having the ability to correctly interpret and communicate the implications of data results to other stakeholders, thus ultimately using the evidence to inform practice.

Graduates from this programme will be able to contribute to business and society as a whole whilst applying the highest professional standards and will be capable of identify their own professional development requirements. Equipped with management and business analytics skills, knowledge and proficiency, students will be able to excel in the contemporary business environment that is driven by technology and big data.

Bradford Business Challenge (Final Year Project)

The Bradford Challenge takes place in the final year and is an Individual Project/dissertation which aims to consolidate students learning in previous stages by bringing them to a level appropriate to undertake a piece of individual in-depth research through the use of established research techniques and scholarship relevant to their degree/discipline. Therefore, students on this programme will be expected to take on challenges relating to Management and Business Data Analytics, thus this opportunity will support the students in the development of their graduate level attributes.

As part of The Final Year Project, students have three options to choose from:

(i) Bradford Challenge

Students have the opportunity to put the skills they have accumulated during the programme to practice by searching and discovering solutions to the various strategic, marketing, managerial, financial and operational levels challenges faced by Businesses in the Yorkshire Region. Students work with local businesses to address a specific management and/or productivity challenge and the School of Management offers students the opportunity to undertake this project for a business. In doing so, the student tackles a real problem or opportunity chosen by the business that affects it, which leads to a final report for assessment.

(ii) National Industrial Challenge

Students have the opportunity to focus on various strategic, marketing, managerial, financial and operational levels challenges faced by Businesses nationally which is in line with the National Industrial Strategy of the country.

(iii) Global Challenge

The Global Challenge will focus on researching and exploring the development of potential solutions in the area of the Sustainable Development Goals identified by the United Nations Development Programme. These include, industry innovation, decent work for all, economic inequality, climate change, affordable and clean energy, sustainable consumption, sustainable cities and communities among other priorities. The Global Challenge will allow you to apply your idea and the theoretical concepts you have learned during the first two years at the School of Management where you can analyse, research and solve problems to support the Sustainable Development Goals through examples from within the local-Yorkshire region, National-UK or International-Global context.

Project allocation

Students will have the opportunity to meet organisations who will present their Business Challenges during Semester 1 of their Final Year. If students are interested in the topics presented, or if it is in line with their chosen topic, then they will be invited to take on a business challenge as the final year project through submitting a proposal to the final year project team. Instructions on how the proposal should be submitted and details of the selection and matching process of proposals with organisations will be explained to students during the module workshops. Students who opt not to take up the Bradford Challenge and proposals that are not matched against an organisation will be invited to elect the National Industrial or Global Challenge.

Placement Year and Study Abroad Options

This programme provides the option for students to undertake a work placement or period of study abroad between Stages 2 and 3. Students wishing to take this option will be registered for the 4 year programme.

We promote placement or study abroad year as there is overwhelming evidence as to the benefits. Research shows that students that were either on placement or on a studying abroad year achieve higher average salaries and are more likely to achieve a First Class (1st) or Upper Second Class (2.i) in their degree (Source: The UK Higher Education International Unit's Go International programme Report, 18 February 2016) and improve their graduate employment prospects.

Work placements are extremely valuable in helping students to develop their understanding of all aspects of economics. Our students are highly successful in securing both summer and year-long internships and placements with prestigious employers, including the competitive Government Economic Service placement scheme (e.g. Department for Work and Pensions, Department of Health and the Treasury), the European Bank for Reconstruction and Development, and a range of private sector companies involved in marketing, finance and the voluntary sector.

Students are responsible for finding a placement, but they are fully supported by our dedicated work placements team who will advertise placement vacancies, help them with applications, CV writing, interview techniques and preparing for their time in work. There are regular visits to the School of Management by representatives of both local and national companies, looking to recruit graduates. There are also great opportunities for students to do shorter internships (6 or 8 weeks) or in company projects.

A year spent in employment provides an excellent opportunity to apply the knowledge, understanding and skills that students have developed during the earlier Stages of their programme. It will also enable students to further develop their transferable skills and may even secure their entry onto the graduate career ladder as many employers use a placement year as a method of recruitment onto their graduate training scheme. Our students are increasingly securing work placements, either during the summer vacation or for a full year in industry and the public sector.

FHEQ Level	Module Title	Type	Semester	Module Code
5	Placement	Core	ACYR	MAL5009-Z

On successful completion of the MAL5009-Z, students will be eligible for the award of University Diploma in Professional Studies.

Study Abroad Year - Instead of a placement year students can opt to study abroad for one year in one of over 20 partner institutions, ranging from Canada and the USA to Holland, France, Spain, Sweden, India, Oman and more. Students will be taught in English. Students will also have support from their Programme Leader, Programme Team and the University International Office in making plans and identifying the best options to meet their requirements and during their year abroad.

Worldwide Exchange Partner Universities

Name of WWE University
Australian Catholic University , Australia
Central Queensland University , Australia
La Trobe University , Australia
Western Sydney University , Australia
Asper School of Business, University of Manitoba , Canada for Management Students only
Hosei University , Japan

Name of WWE University
Korea University Sejong Campus , South Korea
Sogang University , South Korea
Yonsei University , South Korea - for Management Students only
California State University , USA
Slippery Rock University , USA

FHEQ Level	Module Title	Type	Semester	Module Code
5	Study Abroad	Core	ACYR	MAL5010-Z

On successful completion of the MAL5010-Z, students will be eligible for the award of University Diploma in Professional Studies (International).

Study Abroad for a Semester - Alternatively, students can chose to study abroad for a semester in Stage 2. Students are strongly advised to discuss this option with the Programme Leader, early in their first year of study to confirm whether this is possible and how it can be facilitated. This option is available only if the host institution offer equivalent modules to the ones required on the programme in Bradford and can only be taken in semester 2. Undertaking the one semester study abroad option may have implications in terms of accreditations from professional bodies.

For further information about study abroad opportunities please refer to <https://unibradfordac.sharepoint.com/sites/opportunities-abroad-intranet>

Programme Aims

The programme is intended to:

- Develop business and management analytics professionals with a sound theoretical understanding of organisational activities and the complexities that arise in the management of these as a consequence of the interrelationships that exist between them.
- Develop competence in a range of business analytics skills supported by a range of soft skills necessary to enable professionals to make effective and immediate contribution to the performance of an organisation in a range of functional areas.
- Develop the necessary skills required to appropriately frame and ask relevant questions regarding data to relevant stakeholders
- Develop non-technical skills which will allow students to understand how data analytics can be incorporated into the decision-making process to drive change
- Gain an understanding of which analytical techniques are most appropriate in order to assist with particular business issues

- Develop skills in using specialist vendor-based software, which is used widely in the business world and is considered one of the world's leading industry standard data analytics software.
- Gain hands on experience of using an open-source software such as 'R', which will supplement their soft skills with technical skills to provide a rounded understanding of data analytics.
- Provide a supportive, structured environment in which students are encouraged to become effective problem solvers capable of applying logical, critical and creative thinking to a range of business analytics related problems in various contexts.
- Provide students with the skills and competences to enhance their employability and which will open opportunities for meaningful employment when they graduate.
- Enable students to understand and become committed to ethical codes, social responsibility and sustainable development as a professional and citizen in local, national and global contexts.

Programme Learning Outcomes

To be eligible for the award of Certificate of Higher Education at FHEQ level 4, students will be able to:

- LO1 Recognise the contexts in which management and business analytics operate and how it relates to other business disciplines, including accounting and finance, marketing, and the management of human resources.
- LO2 Understand and demonstrate skills in fundamentals of analytics the creation and maintenance of a sustainable local, national and international business environment.
- LO3 Develop numeracy, organisational, management and communication skills. They will also develop their capacity to work in a team and to work independently and to self-manage their learning.

Additionally, to be eligible for the award of Diploma of Higher Education at FHEQ level 5, students will be able to:

- LO4 Show critical understanding, apply, and evaluate principles and concepts related to management and business analytics to support making informed decisions across a range of national and international business and organisational sectors.
- LO5 Show critical understanding and ability to evaluate a range of methods and techniques for capturing and managing big data to contribute to organisational sustainability.
- LO6 Demonstrate the ability to assess and critically analyse organisational functions in terms of legal, ethical, and strategic contexts and to relate that to modern professional practice and creative problem solving.
- LO7 Review their on-going professional and career development, have an identified plan to maintain and improve their knowledge and skills through group work, academic writing and oral presentations

Additionally, to be eligible for the award of Ordinary, students will be able to:

- LO8 Appraise and apply advanced specialist knowledge in management and business analytics in a range of applied business contexts and the relevant decision-making processes.

- LO9 Critically evaluate and then apply appropriate theories, models, techniques and tools relevant to the analysis of Big data in a range of business and organisational situations across a range of local, national and international contexts.
- LO10 Critically evaluate the development of appropriate strategies and policies in organisations in international business environments and engage using entrepreneurial and innovative approaches.

Additionally, to be eligible for the award of Honours Degree of Bachelor at FHEQ level 6, students will be able to:

- LO11 Critically evaluate and debate theory and practice, related to management and business analytics or Big data and present a coherent set of recommendations based on an evaluation of the arguments, assumptions and concepts.
- LO12 Critically evaluate and debate theory and practice in written and oral presentations using a variety of current methods and take responsibility for successful collaborative working.
- LO13 Show the skills required to be an independent learner and seek out solutions to unfamiliar problems.

Curriculum

The curriculum has purposely been designed to introduce the fundamental of business analytics alongside the key functions of business and management operations to provide students with the necessary prerequisites and insights into how businesses operate, and the role data analytics can play in its day to day running.

Stage 2 introduces the students to more advanced business analytics, with further specialisation into modules with a management orientation, thus allowing students to understand the relationship between business analytics and management.

The final stage of the programme provides the students with insights into advanced data analytics including latest trends such as Artificial Intelligence, which has been made possible through the rise in analytics. The core modules help consolidate the students understanding of advanced analytics, whilst the Final Year Project provides the students with the ideal platform to explore trending topics such as business analytics from within real world managerial contexts.

Stage 1

FHEQ Level	Module Title	Type	Credits	Semester	Module Code
4	Fundamentals of Artificial Intelligence and Data Analytics	Core	20	1&2	OIM4012-B
4	Foundations of Marketing	Core	20	1&2	MAR4002-B
4	Finance and Accounting for Managers	Core	20	1&2	AFE4015-B
4	Operations and Technology Management	Core	20	1&2	OIM4011-B
4	Principles of Management	Core	20	1&2	OIM4006-B
4	People, Work and Organisations	Core	20	1&2	HRM4009-B

At the end of stage 1, students will be eligible to exit with the award of Certificate of Higher Education if they have successfully completed at least 120 credits and achieved the award learning outcomes.

Stage 2

FHEQ Level	Module Title	Type	Credits	Semester	Module Code
5	Big Data Analytics for Business	Core	20	1	OIM5015-B
5	Employability and Enterprise	Core	20	1	HRM5004-B
5	International Business Strategy	Core	20	1	SIB5001-B
5	Business Forecasting and Analysis	Core	20	2	OIM5016-B
5	Business Law and Ethics	Core	20	2	LAW4004-B
5	Strategic Management	Option	20	2	SIB5003-B
5	Management of Information Systems	Option	20	2	OIM5009-B
5	Integrated Marketing Communications	Option	20	2	MAR5007-B
5	Organisational Design and Analysis	Option	20	2	HRM5014-B

At the end of stage 2, students will be eligible to exit with the award of Diploma of Higher Education if they have successfully completed at least 240 credits and achieved the award learning outcomes.

Stage 3

FHEQ Level	Module Title	Type	Credits	Semester	Module Code
6	Management and Business Analytics - Final Year Business Project	Core	40	1&2	OIM6017-D
6	Applied Business Analytics and Simulation	Core	20	1	OIM6014-B
6	Consumer Insight	Option	20	1	MAR6008-B
6	Leading and Managing People	Option	20	1	HRM6014-B
6	Risk Management and Derivatives	Option	20	1	AFE6013-B
6	Artificial Intelligence for Business	Core	20	2	OIM6015-B
6	Business Ethics and Social Responsibility	Option	20	2	HRM6010-B
6	Multinationals in Emerging Economies	Option	20	2	SIB6011-B
6	Logistics and Supply Chain Management	Option	20	2	OIM6013-B

Students will be eligible to exit with the award of Ordinary Degree of Bachelor if they have successfully completed at 120 credits in both Level 4 and 5 and 60 credits at level 6 and achieved the award learning outcomes.

Students will be eligible for the award of Honours Degree of Bachelor if they have successfully completed at least 360 credits and achieved the award learning outcomes.

Placement and Study Abroad

This programme provides the option for students to undertake a work placement or period of study abroad between Stages 2 and 3. Students wishing to take this option will be registered for the 4 year programme.

FHEQ Level	Module Title	Type	Semester	Module Code
5	Placement	Core	1 & 2	MAL5009-Z
5	Study Abroad	Core	1 & 2	MAL5010-Z

On successful completion of MAL5009-Z, students will be eligible for the award of University Diploma in Professional Studies.

On successful completion of MAL5010-Z, students will be eligible for the award of University Diploma in Professional Studies (International).

Learning and Teaching Strategy

The programme of study has three, one year long, stages of study. Within each stage students will gain a range of knowledge and understanding specific to Management and Business Analytics and personal transferable skills, which will improve and enhance their ability to excel at university and beyond. To this end, teaching on the programme will be directed, supported and reinforced through a combination of formal lectures, staff/student led group discussions, personal research and guided self-study, tutorials, seminars and directed reading.

The teaching content and learning material will be informed by timely research and underpinned by case studies of real organisations, which will aid students in acknowledging the opportunities and challenges associated with Management and Business Analytics from practical, real-life perspectives. More specifically, business scenarios will be used during the in-class tutorials and specialist software workshops to offer practical, contextual learning.

These activities will all be further supported by the use of a virtual learning environment. Generally, the programme will aim to integrate applied and theoretical knowledge with assessment processes that test both knowledge of the discipline and understanding of its application and limitations. To facilitate learning, lectures and seminars will typically utilise case studies and simulations. Sessions may be delivered weekly. Small Group sessions will use case studies and simulations with oral feedback given in class. Students will be guided to suitable primary and secondary data sources and be required to conduct research and presentation exercises. Resources to support the teaching and learning activity will be provided on the University's virtual learning environment. More specifically each of the stages will follow the main ethos described below:

Stage 1 of the programme contains a set of core modules and provides the foundation level understanding of core knowledge management and business analytics within the context of other business and management concepts. Alongside these, key graduate learner skills including communication and the correct sourcing, use of and presentation of information including referencing will be introduced. Such skills will enable students to write in an academic manner and begin to reflect on the value and usefulness of the information with which they are presented, engage in team working and consider their future career paths.

Stage 2 contains core modules in Management and Business Analytics and also Employability and Enterprise Skills. Employability and Enterprise Skills supports the attainment of more transferable skills such as problem solving and career enhancement. The broad range of options available throughout Stages 2 build on the underpinning knowledge gained at Stage 1. The focus here is more on interpretation and evaluation, rather than understanding and description.

In Stage 3 students will be prepared to demonstrate their ability as an independent learner. For Stage 3, advanced specialist knowledge is gained, and the enhancement of personal transferable skills is further developed. Students will be presented with teaching materials, methods and assessment strategies that will require them to be more evaluative and critical of theory and utilise problem solving skills, often in relation to advanced business scenarios, research information and communicate these effectively, either individually or as part of a group.

The School of Management has a long tradition for ensuring that students develop academically with knowledge, understanding and personal skills that are relevant and fit the needs of contemporary business. Together, the exploration of leading research ideas and the application of knowledge and skills to real business problems pose interesting and appropriate challenges to our students.

We understand students may arrive from school, college or some other route as a tutor dependent learner, following prescribed lesson plans and assessments. Through a transformational educational experience, students will graduate as an independent learner, able to identify their own learning needs, sources of information and an ability to critically evaluate, reflect upon and develop their own learning. This process of transformation will be gradual, progressive and supportive. Through each stage of study progressively more advanced skills, experiences and expectations will be introduced, challenging students to mature as a learner within a supportive and developmental environment.

Assessment Strategy

The programme is formatively and summatively assessed by a mixture of written examinations, assessed coursework, case studies, group projects and presentations. Assessment is integrated with learning and teaching to support and demonstrate achievement of the learning outcomes for individual modules and the programme as a whole. Emphasis is placed on the feedback function of formative assessment as part of the overall assessment strategy. The students also have the opportunity to meet with members of the teaching team during their weekly 'feedback hours' if they require additional feedback or have any questions regarding material from their respective modules.

Stage 1 of the programme contains core modules and provides the foundation level understanding to support the attainment of learning outcomes 1 to 3. They are assessed by a mixture of closed book examinations and individual pieces of coursework and group work, including [multimedia] presentations.

Stage 2 of the programme contains 5 core modules and one optional module, and provides the foundation level understanding to support the attainment of learning outcomes 4 to 7. These learning outcomes build on attainments from Stage 1 by providing more subject specific skills aimed at equipping the student with the practical ability to work with more advanced business analytics and introduction to

Big data analytics. Learning outcomes 4 to 7 are assessed by a mixture of closed book examinations and individual pieces of coursework and group work, including [multimedia] presentations.

Stage 3 cover learning outcomes 8 to 13 for an Honours degree. Stage 3 includes 2 core modules in advanced topics for aiming at gaining specialist knowledge in business analytics in addition to 2 optional modules in advanced topics in management and business. Assessment will be similar to that of Stages 1 and 2 in addition to a capstone graduation project that goes deeper into assessing critical evaluation of theory and problem-solving skills in relation to realistic business scenarios.

Assessment Regulations

This Programme conforms to the standard University Regulations which are available at the following link:

<http://www.bradford.ac.uk/agpo/ordinances-and-regulations/>

Admission Requirements

The University welcomes applications from all potential students and most important in the decision to offer a place is our assessment of a candidate's potential to benefit from their studies and of their ability to succeed on this particular programme. Consideration of applications will be based on a combination of formal academic qualifications and other relevant experience.

The **minimum** entry requirements for the programme are as follows:

112 UCAS points including ONE full A Level or equivalent and Maths and English GCSE at Grade 4(C) or above.

The UCAS **tariff** applicable may vary and is published here

<https://www.bradford.ac.uk/courses/ug/accounting-and-finance-bsc/>

Applications are welcome from students with non-standard qualifications or mature students (those over 21 years of age on entry) with significant relevant experience.

Recognition of Prior Learning

If applicants have prior certificated learning or professional experience which may be equivalent to parts of this programme, the University has procedures to evaluate and recognise this learning in order to provide applicants with exemptions from specified modules or parts of the programme.

Minor Modification Schedule

Version Number	Brief description of Modification	Date of Approval (Faculty Board)
1	Updated placement and study Abroad Options	June 2019