

Module Details	
Module Title	Work Placement
Module Code	SAC6007-D
Academic Year	2022/3
Credits	40
School	School of Social Sciences
FHEQ Level	FHEQ Level 6

Contact Hours	
Type	Hours
Lectures	16
Placement	298
Tutorials	16
Directed Study	70

Availability	
Occurrence	Location / Period
BDA	University of Bradford / Academic Year

Module Aims
<p>The module aims to enable you to obtain work experience that is relevant to your degree programme and to facilitate the development of key skills that are relevant to the world of graduate employment and to promote the integration of theoretical and practical learning.</p> <p>The placement in Year 3 is designed to draw upon and inform your university-based studies within the undergraduate programs in Criminology and Criminal Behaviour and Sociology. Placements have a duration of around 11 weeks (if the student and placement agree a different duration, this may be permitted) Students will typically work for three days each week with a total of 33 days on placement, on the basis of approximately 7.5 hours per day (the final requirements vary from placement to placement and will be agreed upon accepting the placement). Students may complete their placements in either Semester 1 or Semester 2 of UG year 3, or in a period which spans both semesters.</p>

Outline Syllabus

The University of Bradford has a range of partners with whom we place students. Information about possible placements is available from the University placement supervisors. Students who prefer to identify and secure in Semester 1, their own placements are encouraged to discuss this with the Module Leader or your Placement Supervisor. Students will have been allocated a placement supervisor during the Proposals for Research and Employability module, SAC5025-B, in year 2. We will also support students who have identified a placement and would like assistance in negotiating a placement. For students who do not secure a placement drop-in workshop sessions will be held which will guide students in finding their preferred placement for Semester 2.

During the placement itself, students will work under the guidance of an identified Work Supervisor within the placement agency and their University Placement Supervisor. The University of Bradford Placement Supervisor and the Work Placement Supervisor will be in regular contact throughout the placement period to discuss the student's performance. Students are also able to contact the UoB Placement Coordinator at any reasonable time if necessary. It is the student's responsibility to maintain contact with the University Placement Coordinator whilst on placement.

Fieldwork agencies will vary in how far they expect or are able to allow students to undertake work on their own initiative. In some cases, students begin their fieldwork placement by acting primarily as an observer and only during the latter part of the placement may they then take some responsibility for aspects of the agency's work. Other students may be required to undertake an active role from the outset.

Students are expected to work within the normal working hours of the Placement provider: these occasionally vary and in some instances may not necessarily be 9a.m. to 5p.m. Monday to Wednesday. Please take into account any travelling time and be at the placement at the start of their regular working day. In some circumstances students may be expected to attend a placement in the early morning, evening or for a weekend training session. If any student anticipates any difficulties with occasionally working outside of normal working hours they should inform the University Placement Supervisor on their Placement Preference Form and this will be taken into account when their placement is arranged.

We make every effort to secure placements for all our students. Where the University cannot secure a placement directly, the student will be mentored and supported in finding their own placement via the Semester 1 Placement Workshops. We recognise that in exceptional circumstances, particularly in the aftermath of the Covid pandemic, it may not be possible for a student to secure a placement for either Semester 1 or Semester 2. Alternative arrangements will be made for students in this difficult position.

Learning Outcomes

Outcome Number	Description
LO1	Provide evidence of observed good practice and learning in relation to key professional competencies, including teamwork, communication skills, time-management and professionalism.
LO2	Reflect critically on progress towards competence in relevant professional roles and tasks.
LO3	Identify and critically evaluate strategies/approaches used by local organisations to deal with social problems and how these impact on crime, criminality, and social justice.
LO4	Identify and critically evaluate practical approaches which can be taken to strengthen communities and to consider how these might be informed by theoretical perspectives in criminal justice, social policy and sociology.

Learning, Teaching and Assessment Strategy

Students will be on placement in a variety of settings. They can therefore be expected to undertake an assortment of roles, e.g. work with individuals, group work, community work, research and data collection, administration, in order to meet placement objectives.

Students, Work Supervisors and the University Placement Supervisor all have their own roles to play within placements. They have a collective responsibility for progress, support and assessment. All placement outcomes should be related to learning outcomes established for each placement. At the end of the placement the University Placement Coordinator and Work Placement Supervisors will offer feedback on the overall progress of the placement. The completed Placement Handbook will be used to confirm that the student has adequately completed the required 33 full days at the placement.

For those students who cannot secure and/or complete a placement, there will be a series of alternative sessions in Semester 2. These sessions involve collaborative learning, market research activities, and other activity briefs and scenarios intended to promote the objectives and learning outcomes of the course. Students will be issued tasks during the on-campus sessions which will need to be completed in the 3-day period normally allocated to attending placements. In effect, students will complete a work-placement with the University acting as their placement supervisor. Details of the alternative assessment will be made available prior to the commencement of Semester 2.

Mode of Assessment

Type	Method	Description	Weighting
Summative	Coursework - Portfolio/e-portfolio	Completed Placement Handbook, completed Diary (200-300 words per week), & employment reflections (2 x 1000 words).	100%
Referral	Coursework - Written	Supplementary if required: Report (3500-4000 words) discussing links between experience & theory & reflecting on skills.	100%
Formative	Attendance requirement	33 days placement attendance by the student, or alternative route full attendance by the student, is a pre-requisite to the formal assessment. Attendance is assessed by the University Placement Supervisor based on continuous monitored feedback from the Fieldwork Supervisor/s. This includes any visits organized by the Placement Coordinators and any guest lectures. The completed Placement Handbook will evidence this requirement.	N/A

Reading List

To access the reading list for this module, please visit <https://bradford.rl.talis.com/index.html>

Please note:

This module descriptor has been published in advance of the academic year to which it applies. Every effort has been made to ensure that the information is accurate at the time of publication, but minor changes may occur given the interval between publishing and commencement of teaching. Upon commencement of the module, students will receive a handbook with further detail about the module and any changes will be discussed and/or communicated at this point.