

Module Details	
Module Title	Project Management (In Company)
Module Code	OIM6011-B
Academic Year	2022/3
Credits	20
School	School of Management
FHEQ Level	FHEQ Level 6

Contact Hours	
Type	Hours
Lectures	12
Tutorials	14
Directed Study	174

Availability	
Occurrence	Location / Period
BDA	University of Bradford / Academic Year

Module Aims
<p>Develop understanding of the principles, practice and the importance of project management in contemporary organisations.</p> <p>To discuss the latest thinking in project management.</p> <p>To examine key techniques in managing projects and appreciate their shortcomings.</p> <p>To develop an appreciation of the need to deliver projects to time, to budget and to specification.</p> <p>The module content will also support the development of mapped Knowledge Skills and Behaviours, as set out in the relevant apprenticeship standard, and highlighted in the syllabus below.</p>

## Outline Syllabus

1. SETTING UP FOR SUCCESS: (1a) Implementing Strategy (1b) Life cycle options and choices (1c) Establishing governance and oversight.
2. PREPARING FOR CHANGE: (2a) Shaping the early life cycle (2b) Assurance, learning and maturity (2c) Transition into use.
3. PEOPLE AND BEHAVIOURS: (3a) Engaging stakeholders (3b) Leading teams (3c) Working professionally.
4. PLANNING AND MANAGING DEPLOYMENT: (4a) Defining outputs (4b) Integrated planning (4c) Controlling deployment.

Specific Knowledge elements of the relevant apprenticeship standard to be delivered:

- A1.5 Evaluate risk management models and review own organisation's approach to the identification and monitoring of risk
  - A2.2 Apply relevant model(s) to effectively manage substantial change in a select area of own organisation
  - B1.1 Analyse the key stages of a project and demonstrate the application of these
  - B2.1 Evaluate risk management models and risk versus benefit
  - B2.2 Present methods of reporting and monitoring risk, including health and safety, and the mitigation of identified risks
  - L1.3 Evaluate and apply problem solving techniques
  - L1.4 Evaluate and apply decision making techniques
- To support the following delivered at L5
- I1.4 Evaluate negotiation strategies and practice these
  - I2.1 Explain methods for shaping common purpose
  - I2.2 Evaluate models of conflict management and resolution and successfully apply these

Content will also support development of the following Skills and behaviours from the relevant apprenticeship standard:

- Sets an example, and is ethical, fair, consistent and impartial
- Operates within organisational values and adheres to the CMI's Professional Code of Conduct and Practice
- B3 Plan, organise and manage resources in order to achieve organisational goals.
- B4 Identify key outcomes, develop and implement plans and monitor progress, and provide reports as required.
- B5 Proactively identify risk and create plans for their mitigation
- B6 Initiate, lead and drive change within the organisation, identifying barriers/ challenges and how to overcome them.
- B7 Use widely recognised project management tools.
- L3 Use evidence-based tools and ethical approaches to undertake problem solving and critical analysis, synthesis and evaluation to support decision making

## Learning Outcomes

Outcome Number	Description
01	Analyse, develop, implement and provide technical support for a project.
02	Develop a project plan from project initiation document (PID) to implementation and audit.
03	Apply reflective learning for professional development.

## Learning, Teaching and Assessment Strategy

In line with programme learning and teaching strategy this module adopts a blended approach to learning and involves 3 main approaches.

1. On campus, face to face teaching over a block week. This will be a mix of lectures and tutorials and will include group work within tutorials
2. An element of distance learning between face to face sessions. For this 20-credit module this will consist of 2x one-hour sessions run as assessment workshops to allow you to seek clarity on assessment criteria, feedback on assessment progress and interact with fellow apprentices regarding the assessment.
3. Work based learning. You will be set tasks based on applying on-going learning to your work experience. The above will also be supported by on-line resources and specific support from the sponsoring organisation as appropriate.

During directed study you will be expected to read for further knowledge gain and complete work-based tasks and research to help develop your individual coursework and collect relevant evidence that you can apply to the skills and behaviours associated with this subject area and the standard.

Formal taught sessions will be supported by on-line resources, videos, a computer simulation. The lectures will provide the fundamentals of project management. Tutorials will be problem based and work toward development of the assessment.

Feedback on your ideas and work will be provided formatively in tutorials and during the development and implementation of the project over the academic year.

The learning strategy models the process of the learning cycle.

You will undertake an individual live company-based project as the assessment for this module. This will also form the Live Project component of your End Point Assessment for the apprenticeship.

Full details of the project criteria will be made available during the teaching week but will cover what is required for EPA and will refer to the APM Body of Knowledge (7th Edition).

### Mode of Assessment

Type	Method	Description	Weighting
Summative	Coursework - Written	Completion of Project Plan 1000 words equivalent	30%
Summative	Coursework - Written	Project Report 2500 words	70%

### Reading List

To access the reading list for this module, please visit <https://bradford.rl.talis.com/index.html>

*Please note:*

*This module descriptor has been published in advance of the academic year to which it applies. Every effort has been made to ensure that the information is accurate at the time of publication, but minor changes may occur given the interval between publishing and commencement of teaching. Upon commencement of the module, students will receive a handbook with further detail about the module and any changes will be discussed and/or communicated at this point.*