

Module Details	
Module Title	Developing Skills for Business Leadership
Module Code	HRM7503-A
Academic Year	2021/2
Credits	10
School	School of Management
FHEQ Level	FHEQ Level 7

Contact Hours	
Type	Hours
Seminars	24
Directed Study	76

Availability	
Occurrence	Location / Period
BDA	University of Bradford / Semester 1

Module Aims
<p>The aim of this module is for students to develop self-awareness of their own strengths and weaknesses as leaders, managers and colleagues. It is primarily concerned with the development of skills of personal reflection and professional development and skills pivotal to successful management practice and effective leadership. These include thinking and decision-making skills, a range of team-working and interpersonal skills and others associated with developing personal effectiveness. The module also seeks to develop higher-level people management skills and provides opportunities for applied learning and continuous professional development.</p>

Outline Syllabus
<ol style="list-style-type: none"> <li>1) The role of learning and development in organisations</li> <li>2) Continuing Professional Development and reflective practice.</li> <li>3) Understanding Management and Leadership</li> <li>4) Manage yourself and others more effectively at work or in other professional contexts.</li> <li>5) Make sound and justifiable decisions and solve problems more effectively.</li> <li>6) Lead and influence others more effectively.</li> <li>7) Interpret financial information and manage financial resources.</li> <li>8) Essential people management skills.</li> </ol>

Learning Outcomes	
Outcome Number	Description
01	Manage yourself more effectively at work or in another professional context.
02	Manage interpersonal relationships at work more effectively.
03	Make sound and justifiable decisions and solve problems more effectively.
04	Lead and influence others more effectively.
05	Interpret financial information and manage financial resources.
06	Demonstrate an essential people management skill-set.

Learning, Teaching and Assessment Strategy
Seminars will be run as interactive workshops. Student learning will be directed, supported and reinforced through a combination of short lectures, practical skills sessions, simulations, case studies, small group sessions, experiential learning and guided private study. Formative assessments and opportunities for feedback are built into seminar activities and will allow for monitoring progress and support the development of each students personal development portfolio. These will be supplemented by web-based learning and self-directed learning to support each topic with further information and additional materials supplied on the virtual learning environment (VLE).

Mode of Assessment			
Type	Method	Description	Weighting
Summative	Coursework - Portfolio/e-portfolio	Skill Development Portfolio (2000 words)	100%

Reading List
To access the reading list for this module, please visit <a href="https://bradford.rl.talis.com/index.html">https://bradford.rl.talis.com/index.html</a>

*Please note:*

*This module descriptor has been published in advance of the academic year to which it applies. Every effort has been made to ensure that the information is accurate at the time of publication, but minor changes may occur given the interval between publishing and commencement of teaching. Upon commencement of the module, students will receive a handbook with further detail about the module and any changes will be discussed and/or communicated at this point.*

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