



Dignity & Respect Advice Service Procedure

A member of the University contacts Equality & Diversity about a D&R concern in the workplace

Equality & Diversity logs the individual's query and allocates this to a member of the D&R Advice Service - **To avoid any conflict of interests members of the network only support individuals outside their own area of work.**

The D&R Advisor meets the individual and advises them of their options, signposting them to relevant services. The Advisor reports back to E&D. E&D logs the outcome of the conversation