BIC3029-B module descriptor	
Module Title	Academic Study Skills
Credit Level	20 credits (RQF Level 3)
Session	2026/7 academic year
BDA occurrence	Academic Year available at University of Bradford
BDB occurrence	Academic Year available at University of Bradford
BDA occurrence	Non Standard Year available at University of Bradford
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Transparency notice

This specification for module code BIC3029-B has been generated automatically in advance of the academic year 2026/7. Every effort has been made to ensure that the information is accurate at the time of publication, but changes permitted by our Student Contract Terms and Conditions could be made in the interval between publishing and commencement of teaching; where changes impact the terms and conditions of an applicant's or student's offer, these are communicated to them as soon as possible.

BIC3029-B module aims

This module helps you to develop the academic and digital literacy skills you will need to engage successfully with undergraduate study at university. It helps you to understand what is expected in terms of independent study, critical thinking and academic integrity, and helps you to develop and practise a range of effective skills and strategies in support of academic research and production, with a particular focus on the use of ICT.

BIC3029-B module learning outcomes	
No.	**Students completing the module will be able to:**
01	Apply knowledge and understanding of academic skills and practice relevant to Higher Education studies in the UK
02	Use digital tools (e.g., Microsoft Word, Excel and PowerPoint) effectively in support of academic production.
03	Use digital and print sources to undertake research and review relevant literature on a given topic
04	Produce a proposal for an academic project that demonstrates understanding of appropriate research methods and ethical issues

BIC3029-B module outline syllabus

University study
Develop an understanding of what is expected and required of undergraduate students in terms of personal responsibility, independent learning, collaborative working, critical thinking and academic integrity.

Reflection
Develop the ability to reflect on learning experiences, preferred learning styles, personal strengths and areas for development to become a more confident, independent and effective learner.

Critical thinking
Develop the ability to use different questioning techniques and strategies to evaluate and synthesise information from different sources and to make objective, evidence-based judgements.

Academic integrity and ethics
Develop an understanding of good academic practice (paraphrasing, acknowledging and referencing sources) and ethical issues linked to academic research and production.

Research
Prepare for a Research Project, by developing the ability to research a topic using a range of print and online resources and using different research methods (primary, secondary) and approaches (qualitative, quantitative).

Digital literacy
Develop the ability to use a computer and different computer software/applications to find, process, create, present and share information in an appropriate format and with different audiences.

Exam Preparation
Develop the ability to prepare for formal assessment events by using different methods to review and consolidate learning, and use appropriate techniques to approach different exam tasks/question types.

For more information, visit the VLE (**Canvas**) page, go to our **Reading Lists webpage for this module** or search **https://bradford.rl.talis.com** for this module.

BIC3029-B module notional learning hours

- 110 hours Directed Study
- 90 hours Lectures

The overall expected hours may include contact time, scheduled learning activity, directed and independent study and any minimum expectations for placement learning. Most learning at the University of Bradford has some online content and sessions which are delivered fully by virtual means are labelled as "online".

BIC3029-B module learning, teaching and assessment

Groups are small and classes are student-centred, task-based and interactive.
The classroom approach is explicitly designed to help international students acquire new knowledge and skills, to build their confidence and enable them to become more independent learners. By doing this consistently and across all modules, the programme provides them with a strong foundation for further study in their chosen subject area.
The approach is inclusive and recognises that students come from different backgrounds with a range of previous learning experiences and associated expectations, beliefs and behaviours. Teaching and learning methods are clearly explained so students understand why (where appropriate) they need to engage in new ways of learning and why those they have used or relied on up to this point may be less suited to supporting their ongoing development and their chances of success in UK Higher Education.
Formative work is an integral part of the approach. In class, students are set tasks that require them to apply their knowledge and skills, to think critically and to solve problems. The level of challenge is gradually increased as the students grow in confidence and Tutors help them to see that experimentation, trial and error are central to the learning process, providing constructive feedback on both what has been achieved and how.
Students are also expected to engage in independent study, to reflect on their own performance and to discuss this with their module tutor or personal academic tutor, who will provide support and advice and, when necessary, draw the attention of the Academic Management Team to a struggling student using the Students of concern process.

Summative assessment activities are designed to test relevant knowledge and understanding and tasks are chosen to reflect what may be required when students progress on to their chosen undergraduate degree.

BIC3029-B mode of assessment

Type	Mode	Assessment description	Weight
Summative	Coursework - Portfolio/e-portfolio	Series of tasks related to core academic and digital skills (LO1, LO2, LO3)	40%
Summative	Coursework - Written	Research proposal based on chosen subject pathway (LO4) (1000 words)	60%

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