

**Mitigating Circumstances Form - Undergraduate Admissions**

Please refer to our ‘Admissions Mitigating Circumstances procedure’ prior to completing this form.

1. **Personal details**

|  |  |
| --- | --- |
| Full name |  |
| UCAS ID number |  |
| Date of Birth |  |
| Course applied for |  |

1. **Please list the achieved qualifications or examinations which have been, or may be affected (for example GCSE results/A Levels)**
2. **Applicant statement**
3. **Exam board consideration**

Have you requested/will you request any special arrangements or consideration from the relevant exam boards? If applicable, what arrangements have been put in place?

1. **Applicant declaration (please tick and sign as appropriate)**

I confirm that the above applicant statement is an accurate summary of my circumstances

I understand that any personal data provided will be processed in line with our [Student Privacy Notice](https://www.bradford.ac.uk/data-protection/student-privacy-notice/)

I understand that any information provided will be stored confidentially and shared with other relevant University staff (such as the relevant faculty/department) in order to assess my application.

Signature: Date:

1. **Supporting statement (to be completed by a member of staff at your school or college or a doctor or support worker.**
2. **Supporting declaration**

I confirm that the above supporting statement is an accurate summary of my student’s circumstances and I understand that the information provided will be stored confidentially and shared with other relevant staff (such as Student Services) as appropriate.

Signature: Date:

1. **Additional documentation**

I have attached some additional documentation to help outline my mitigating circumstances:

YES / NO