

TurnitinUK Quick Reference Guide

WHAT IS TURNITINUK?



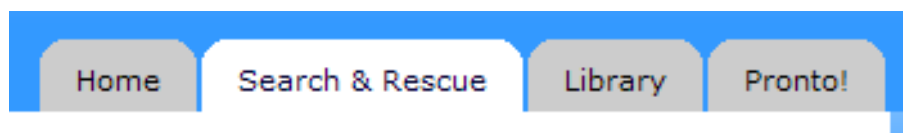
TurnitinUK is a combined plagiarism detection service and electronic submission tool. TurnitinUK doesn't make judgements about your work – this is your tutor's decision.

WHERE DO I FIND TURNITINUK?

TurnitinUK is integrated with Blackboard. Your Lecturer will create a TurnitinUK assignment submission within a Blackboard module and tell you where to find the link – usually the **Assignments** area of Blackboard.

HOW DO I USE TURNITINUK?

The **TurnitinUK Guide for Students** is available from the **Search & Rescue** tab in Blackboard.



You can Find a Module or an Organisation and access help material such as FAQs (Frequently Asked Questions), the Blackboard Guide and the TurnitinUK Guide.

Use the **TurnitinUK Guide** to help you get the most out of using TurnitinUK.

When you have submitted a file to TurnitinUK you are sent a **receipt** to your University of Bradford email address.

Your work is also checked for plagiarism and TurnitinUK produces an **Originality Report** which you can use to improve your referencing skills and the overall quality of your written work.

TROUBLESHOOTING TIPS:

Why can't I upload my file?

- Is it the correct type of file? TurnitinUK assignments only accept the following types of file: MS Word, WordPerfect, PostScript, PDF, HTML, RTF, and plain text.
Try converting your files to word processor files such as rich text format (.rtf).
- Is your file too large? TurnitinUK assignments can only handle files up to 20MB.
Try Removing images or zipping up your file.

What do I do if I get a “Blackboard Integration Error”?

- The TurnitinUK assignment link does not work – report the problem to your Lecturer, the TurnitinUK assignment needs to be re-created.

Why didn't I get an email receipt when I submitted my work?

- There are several steps to submit your file. Make sure you have completed the whole process until you get to the page with the link: “Return to portfolio”.
- If you view the TurnitinUK link, it says: *Submission for this assignment is complete.*

Why can't I see the Originality Report?

- Have you submitted your file recently? There can be a long time delay during busy times (e.g. May/June) while the Originality Report is being processed – be patient!
- Has your Lecturer told you to expect an Originality Report? The Lecturer may decide not to generate an Originality Reports for this TurnitinUK assignment. Consult your Lecturer.

Why is my Originality Report percentage so high?

- Have you submitted some work already via TurnitinUK? The Originality Report may be finding an earlier submission of your work, e.g. a draft version. The matching text will indicated that the source found is a student paper from the University of Bradford.
- Have you put text that you have quoted from directly in “quotation marks”? You should use quotation marks to indicate any direct quotes and give the source of the quotation.
- Have you unconsciously copied the wording of a key text? You need to rewrite this section. If you need help with rewriting, contact the LDU (Learner Development Unit).
- Discuss the results of the Originality Report with your Lecturer and take advice from the LDU (Learner Development Unit), for academic writing and your Subject Librarian for referencing the sources of your work.