



Project Information			
Project Acronym	WELL		
Project Title	Workforce Engagement in Lifelong Learning		
Start Date	March 2009	End Date	March 2011
Lead Institution	University of Bradford		
Project Director	Professor Geoff Layer		
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Partner Institutions	West Yorkshire Lifelong Learning Network (WYLLN)		
Project Web URL	http://www.jisc.ac.uk/whatwedo/programmes/institutionalinnovation/workforcedev/well.aspx		
Programme Name (and number)	<i>Institutional Innovation Projects in Lifelong Learning & Workforce Development</i>		
Programme Manager	Ruth Drysdale		
Document Name			
Document Title	<i>Baseline report</i>		
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Author(s) & project role	Ibrar Butt, Project Officer Vicki Illingworth, Responsible for overseeing project		
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Document History			
Version	Date	Comments	

1. Achievements over the Past 3 Months

- *Project Officer recruited and in post 23 June 2009*
- *Project team established reporting to Escalate Programme Board*
- *JISC SSBR and online conference attended*
- *Stakeholder meetings established and taking place as required*
- *External evaluator and critical friend recruited*
- *Links established with other projects*
- *Review of existing approaches and technology used inside and outside of University*

2. Project Outputs or lessons learnt

- *Workplan and baseline report produced*
- *Six workshops planned (Communication & Engagement Strategy, Impact, Model Criteria, 2x Reflection, Sustainability)*
- *Website created*
- *Leading Assembly on APL*

3. Issues

- *Delays in the Baseline report due to Project Officer not being in post until 23rd June. Essential tasks completed by the Escalate team but delays in starting the baseline research.*
- *Budget amended to reflect actual start date of Project Officer*

4. Risk Analysis

- *Delay in recruiting Project Officer however milestones still achievable. Will monitor over next 3 months*

5. Targets for the Next 3 Months or any other points you would like to bring to my attention

- *Gather information on workplace learning practice and technology used across West Yorkshire through links with the West Yorkshire Lifelong Learning Network*
- *Complete literature review on workplace learning practice across the sector and review relevant JISC projects*