### Shape  Description automatically generated Career and Employability Services

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### The Bradford Mentoring Programme

### MENTOR PROFILE FORM

#### Please provide as much information as possible, as this will greatly assist us with the matching process and enable us to source a suitable match. Please email your completed form to BradfordMentoringProgramme@bradford.ac.uk

PERSONAL DETAILS

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| **First name:** | **Family name:** |
| **Job title:** |
| **Company name and address:** |
| **Telephone no:** | **Mobile (if used for work purposes):** |
| **Personal Email address (if no business email address):****Business Email address:** |
| **LinkedIn profile (optional):**  | **University of Bradford graduate**  | **Yes** | **No** | **MBA student/graduate** |
| **Gender:** | **Male** | **Female** |  |
| **Do you have a disability:** | **Yes** | **No** |
| **If you require any special assistance or facilities e.g. interpreter, wheelchair access, please specify:** |
| **Ethnic Origin:** (please tick the box which best describes your ethnic origin) |
| Asian or Asian British - Bangladeshi  |  | Mixed - White and Black African |  |
| Asian or Asian British - Indian  |  | Mixed - White and Black Caribbean |  |
| Asian or Asian British - Pakistani  |  | Mixed - White and Asian |  |
| Asian - other background |  | Mixed - other background |  |
| Black or Black British - African |  | White British |  |
| Black or Black British - Caribbean |  | White Irish |  |
| Black - other background |  | White - other background |  |
| Chinese or other ethnic background - Chinese |  | Other ethnic background |  |

**MENTORING PREFERENCES**

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| **Would you prefer to work with a mentee from a particular background?** |
| **Gender** | **Male** | **Female** | **No Preference** |
| **Ethnicity** | **Yes** | **No** | **No Preference** |
| **Disability** | **Yes** | **No** | **No Preference** |
| **Please provide detail on preferences, where appropriate**  |

**CAREER KNOWLEDGE AND EXPERIENCE**

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| **Please indicate the sector(s) which best describe your area of work**  |
| Administration |  | Finance |  | Personnel |  |
| Arts & Cultural Industries |  | Government |  | Police |  |
| Brewing & Licensed Trade |  | Health & Beauty |  | Publishing |  |
| Chemical Industry |  | Hotels & Catering |  | Regeneration |  |
| Computing & IT |  | Insurance |  | Retail |  |
| Construction & Surveying |  | Law |  | Security |  |
| Design |  | Management & Consultancy |  | Science & Technology |  |
| Education |  | Market Research |  | Social Services |  |
| Engineering |  | Marketing & Sales |  | Sports & Leisure |  |
| Environment |  | Media |  | Training |  |
| Fashion & Textiles |  | Medicine & Dentistry |  | Voluntary Sector |  |
| **Other (please describe):** |
| **Please briefly describe your current role (i.e. the main functions / duties of your post):** |
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| **Are there other sectors / areas where you feel you could offer advice and information? (please describe)** |
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|  **Please** **RANK THE TOP 5 areas of expertise where you feel you can offer advice and support:** |
| Career choice & direction |  | Applications & entry requirements |  | Qualities needed to succeed in chosen career |  |
| Networking |  | Building professional relationships |  | Time management and prioritising deadlines |  |
| Communication skills |  | Presentation skills |  | Assertiveness |  |
| Group working and team skills |  | Dealing with and overcoming problems |  | Building confidence |  |
| Interview preparation  |  | Professional behaviour  |  | Insight into specific career choice  |  |
| Decision making  |  | Self marketing strategy |  | Continuing training and development |  |
| **Additional information / areas of expertise (please detail):**  |
| **Please indicate your preferred methods for contact with your mentee (tick all that appropriate):** |
| **Face-to-face** |  | **Telephone** |  | **Email** |  | **Skype** |  |
| **Do you have any knowledge or prior experience of mentoring? If so, please provide brief detail**  |
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| **“A little more about me” – Mentees are always keen to know more about you so please provide us with information that will give your mentee a broader insight into your background.**  |
| *You may wish to include: reasons for applying, hobbies & interests, memberships, educational / family background, voluntary pursuits, or anything else that it may be useful for your potential mentee to know…* |

MENTOR DECLARATION

If selected:

* I will contribute to the Bradford Mentoring Programme to the best of my ability and will at all times act in accordance with the aims of the Scheme.
* I will keep in regular contact with my mentee and will inform the Mentoring Coordinator if I encounter any challenges within the partnership.

Signature: Date:

**Thank you for taking the time to complete the form and we will be in touch shortly**

[**www.bradford.ac.uk/careers**](http://www.bradford.ac.uk/careers)