



SAINT Support Team

AP(E)L for Postgraduates

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The SAINT team welcomes feedback on its documentation. Please email any comments on the content of this document to saint@bradford.ac.uk

For other SAINT documentation please see:
<http://www.brad.ac.uk/admin/SAINT/trainingdocs.html>

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1. Student Module Credits (SMC) – what are they?

At their most simplistic, both progression and awards processing in SAINT can be seen as counting credits. Students must take the right amount of credits at each stage in order to be considered for the next stage of either process. Therefore if the system is to work accurately **SMC** records need to be created for students where appropriate.

For Postgraduate students **SMC** gives credits, and possibly a mark, for either a specific Bradford module or a block of credit. In some cases they will have studied this credit at Bradford but on another programme. In other cases they will have studied elsewhere but be granted exemption on the strength of that other study.

2. Stage value on UDF

If you are putting AP(E)L in as SMC – there is something that you need to be mindful of:

If you are entering an academic year in which the student was NOT a current student on that particular UoB and slash number, the UDF attached to the SMC will not populate the correct stage number which has implications with background data and award calculation.

To rectify this – when you are entering the SMC – open the UDF button and in UDF 2 – which is titled STAGE – enter the number equivalent to the Level eg 2 and APPLY. When you store the SMC the correct data will be stored in the UDF 1 (WEIGHTED MARK).

3. Module codes for School of Health Studies only

Due to the large amount of AP(e)L used across the School of Health Studies which can cause confusion on the Board of Examiner report due to differing amounts of credit per person, it has been decided to give the School a number of module codes all with different credit counts to solve this problem

Postgraduate Modules

SC-7001S	AP(E)L module - Postgraduate with 10 credits
SC-7002S	AP(E)L module - Postgraduate with 20 credits
SC-7003S	AP(E)L module - Postgraduate with 30 credits
SC-7004S	AP(E)L module - Postgraduate with 40 credits
SC-7005S	AP(E)L module - Postgraduate with 50 credits
SC-7006S	AP(E)L module - Postgraduate with 60 credits
SC-7007S	AP(E)L module - Postgraduate with 70 credits

SC-7008S	AP(E)L module - Postgraduate with 80 credits
SC-7009S	AP(E)L module - Postgraduate with 90 credits
SC-7010S	AP(E)L module - Postgraduate with 100 credits
SC-7011S	AP(E)L module - Postgraduate with 110 credits
SC-7012S	AP(E)L module - Postgraduate with 120 credits

4. Inputting Student Module Credits (SMC)

SMC credits are input in screen **SMC**.

Where credit is awarded against specific Bradford module(s) you should use the appropriate module code(s).

Blocks of credit should be recorded using module codes ND-5000S to ND-5011S for Level 3 credit or codes ND-5001S to ND-5111S for Level M credit. A record for a block of credit will look something like this: [figure 2b]

The screenshot shows the 'Student Module Credits' window. The title bar reads 'Student Module Credits'. The window contains the following information:

- Top bar: ACRYANI, SAINT - Team System, 18/Mar/2009
- Sub-bar: CAM01, Student Module Credits (SMC), CAM_SMC
- Record count: 1 of 0 Module credit (SMC) records
- UDF button
- Fields:
 - SPR code: []
 - Module: ND-5100S ND-5100S
 - Sequence: 1
 - Academic year: 2007/8 2007/2008
 - Period: SEM1 SEMESTER 1
 - Module type: STAN STANDARD
 - Scheme: BUS BRAD SCH
 - Level: M LEVEL M
 - Mark scheme: MA4 MODULE - REV PG
 - Selection status: []
 - School code: []
 - Institution code: []
 - Reason for APL: []
 - Count in process?
 - Module title: AP(E)L module - Postgraduate 1
 - Reason: []
- Summary fields:
 - Created date: []
 - Updated date: []
 - Updated by user: []
 - Agreed hours: []
 - Approved date: []
 - Approved by user: []
 - Credits / Taken: 20.00 []
 - Mark / Formatted: 549 54.9
 - Grade: P

Figure 2a – A record for a block of credit with a mark

You can give the module(s) as many credits as required. Remember you will need to type MA4 for Level M credit (ND-5100S to ND-5111S) in the Mark Scheme (MkS) box.

The mark is then typed into the Formatted box [figure 2b]

Mark / Formatted	20.0
------------------	------

Figure 2b – the Formatted box where the marks are entered.

If the credit has a mark attached; record the Module Type as STAN.

A record for credit for a specific module with a mark will look like this: [figure 2c]

PCROSIER		SAINT - Live System		17/Jan/2007	
CAM01		Student Module Credits (SMC)		CAM_SMC	
1 of 0 Module credit (SMC) records				UDF	
SPR code	<input type="text"/>	<input type="text"/>	Created date	<input type="text"/>	
Module	ML-0561D	ML-0561D	Updated date	<input type="text"/>	
Academic year	2006/7	2006/2007	Updated by user	<input type="text"/>	
Period	SEM1	SEMESTER 1	Agreed hours	<input type="text"/>	
Module type	STAN	STANDARD	Approved date	<input type="text"/>	
Scheme	BUS	BRAD SCH	Approved by user	<input type="text"/>	
Level	M	LEVEL M	Credits / Taken	20.00	<input type="text"/>
Mark scheme	MA4	MODULE - REV PG	Mark / Formatted	562	56.2
Selection Status	<input type="text"/>		Grade	P	
School code	<input type="text"/>				
Institution code	<input type="text"/>				
Reason for APL	<input type="text"/>	Count in process?	<input checked="" type="checkbox"/>		
Module title	Media Discourse and Cultural Studies I				
Reason	<input type="text"/>				

Figure 2c – an SMC record for a specific module with a mark

If the student has credits without marks to import, the entry would look like the one below [figure 2d]. Where the credit is without marks the Module Type should always be recorded as AP(E)L.

CAM01 Student Module Credits (SMC) CAM_SMC

1 of 0 Module credit (SMC) records UDF

SPR code	<input type="text"/>	Created date	<input type="text"/>
Module	ND-5100S ND-5100M	Updated date	<input type="text"/>
Academic year	2006/7 2006/2007	Updated by user	<input type="text"/>
Period	YEAR YEAR	Agreed hours	<input type="text"/>
Module type	AP(E)L AP(E)L	Approved date	<input type="text"/>
Scheme	BUS BRAD SCH	Approved by user	<input type="text"/>
Level	M LEVEL M	Credits / Taken	<input type="text" value="20.00"/> <input type="text"/>
Mark scheme	MA4 MODULE - REV PG	Mark / Formatted	<input type="text"/> <input type="text"/>
Selection Status	<input type="text"/>	Grade	<input type="text" value="P"/>
School code	<input type="text"/>		
Institution code	<input type="text"/>		
Reason for APL	<input type="text"/>	Count in process?	<input checked="" type="checkbox"/>
Module title	<input type="text" value="AP(E)L module - Postgraduate 1"/>		
Reason	<input type="text"/>		

Figure 2d – An SMC record for a specific module without a mark