



SAINT Support Team

Multiple RESULTS letters via e:Vision

*How multiple RESULTS letters are delivered via
e:Vision*

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1. Background

Historically, (up until 16 August 2010) any SPI records that had an “Agreed PIT Code” populated via the CSP process had an e:Vision letter generated by the system at 23:00hrs daily. The ‘published’ RESULTS letter would then be visible via e:Vision if SPR UDF9 was set to “Yes” – ‘Results available on e:Vision’.

The result of this was that if the student had progression information from a previous set of Examination Boards, this information was overwritten with the ‘latest’ Progression / Award information and the historic decision lost. Additionally, if a student had multiple SPI records for a particular Examination Board period (for example, the student was allowed to progress to the next stage of their course, but also had to do supplementary assessment in the current stage), the letter produced via e:Vision used the highest sequence number SPI record and so only a partial/incorrect result was visible via e:Vision.

At a recent Administrators Forum, it was unanimously agreed that if a system could be developed that tracked all progression decisions, then this system should be implemented.

2. Letters from 17 August 2010 onwards

Since 17 August 2010, Multiple RESULTS letters via e:Vision have been in operation.

You are now able to ensure that the correct SPI record is used to display Progression / Award information via e:Vision and historic decisions can be viewed too.

This also means that if a student has multiple SPI records for the same Examination Period (for example, the student was allowed to progress to the next stage of their course, but also had to do supplementary assessment in the current stage), then all ‘Agreed’ decisions made will display the correct wording to the student via e:Vision.

An ‘Archive’ of all ‘Agreed’ decisions will be held in the Generated Standard Letters (GSL) screen within SAINT using a similar method as the previous system used. That is, if the appropriate SPI record is ‘Agreed’, a table update process populates SPI_UDF1 on the relevant record – thus making the system generated SRL run at 23:00hrs that same day, thus publishing the letter to e:Vision (and making it visible to the student if SPR UDF9 is set to “YES”).

3. File Copies?

The question that may be asked is, how do I get a ‘file-copy’? Do you actually need a file copy, if all the results letters are visible via a Staff Login to e:Vision or via the GSL screen?

If you do require a copy, running the RESULTS letter SRL against the relevant SPI record(s) creates a letter that will be immediately visible via e:Vision, if SPR UDF9 is set to “Yes” – ‘Results available on e:Vision’.

This will produce an on-screen copy that can be printed, saved locally to a relevant disk drive and will also create/overwrite an 'archive' letter in the GSL screen that will be visible to the student (via e:Vision if SPR UDF9 is set to "Yes").

4. Is the Correct Information displayed?

Often users may 'publish' a RESULTS letter SRL and then amend the students SMR rows without re-publishing the RESULTS letter SRL.

Re-running the RESULTS letter SRL against the relevant SPI record will overwrite any existing RESULTS letters related to the relevant SPI record. This will ensure that the letters the student sees via e:Vision are accurate and correct.

5. What do students see?

When a student logs into e:Vision and provided their relevant SPR UDF9 is set to "YES", they will be able to see the following. (See figure 5a).

Module Details / Results

If the Module Details / Results links below are not showing, this means that your School has switched the facility off in order to process results from Boards of Examiners meetings. The links will be switched on when the marks are available for viewing.

[View your Module Details / Results](#)

[View Progression / Award information - letters produced up to 16 Aug 2010](#)

[View Progression / Award information - letters from 17 Aug 2010 onwards **new!**](#)

Figure 5a – module Details / Results container as displayed to student

When they click the 'new' link the following will be displayed. (See figure 5b).

Generated correspondence


Letter List

Listed below are the correspondence records which have been generated:				
Click on "View" to see content.				
Group Name	Name	Generated date	Generated time	View
Student Progression Information	Progression / Award Information	19/May/2010	23:00:36	View
Student Progression Information	Progression / Award Information	17/Jul/2009	23:00:33	View

Figure 5b – multiple Progression / Award information letters displayed

When the student clicks onto the relevant 'View' link, the corresponding and correct RESULTS letter SRL will be displayed as below. (See figure 5c and 5d).

Standard Letter Text



UNIVERSITY OF BRADFORD
MAKING KNOWLEDGE WORK™

Richmond Road Bradford West Yorkshire
BD7 1DP UK
Tel 01274 232323

Results for: [REDACTED]

Course Title: Postgraduate Certificate Business and Management
Academic Year: 2008/9
UB Number: [REDACTED]
Date of Exam Board: 17/Jul/2009
Date Printed: 17/Jul/2009

Result: Continue on current stage

Figure 5c – Continue on current stage decision - July 2009

Standard Letter Text



UNIVERSITY OF BRADFORD
MAKING KNOWLEDGE WORK™

Richmond Road Bradford West Yorkshire
BD7 1DP UK
Tel 01274 232323

Results for: [REDACTED]

Course Title: Postgraduate Certificate Business and Management
Academic Year: 2009/0
UB Number: [REDACTED]
Date of Exam Board: 19/May/2010
Date Printed: 19/May/2010

Result: Awarded the Postgraduate Certificate

Figure 5d – Awarded the Postgraduate Certificate decision – May 2010

6. Additional Points to note

All SPI RESULTS SRL's are archived against the unique 'SPI Sequence number' of the appropriate SPI record. This is held in the GSL screen. The SPI RESULTS SRL has 'Archive letter' switched on and 'Duplicates?' are set to 'Overwrite' mode. This means that if a user re-runs the SRL, this will overwrite any existing letters against the unique 'SPI Sequence number' of the appropriate SPI record.

The whole process (publishing multiple results letters via e:Vision) is managed entirely from the respective SPI record.

If you 'release' an agreed SPI and save it with a "Process status" of 'Complete' – the Table update process will run and hence a letter will be generated that same evening, with a blank decision. Users do have access to delete these erroneous records from the GSL

screen, however, when these records are genuinely agreed, they will get overwritten with the relevant and timely decision.

If you make amendments to SMR records after you have 'Agreed' any SPI records – you will need to run the SPI RESULTS SRL manually – to 'publish' the latest / correct details to e:Vision / the student concerned.

To delete an incorrectly generated letter go to the GSL screen.

Say you wished to delete the SPI record with "Seq No." = 05 for the student concerned.

In the GSL screen type the following retrieve criteria. (See figure 6a):

MEN02		Generated Standard Letters (GSL)	
1 of 0 Generated Standard Letters (GSL) records		UDF Key Fields (Defined from SLG)	
Letter group (SLG) code	SPI	SPR Code	
Letter (SRL) code	RESULTS	Sequence number	05
Code	0800027/1	GSL Field 3	

Figure 6a – retrieve criteria to enter onto the GSL screen

This will then allow you to retrieve the respective GSL and delete it if appropriate.

You do this by using the File > Delete command. (See figure 6b):

