

A Quick guide to e:Vision for Staff Users

This guide explains how to get the most from e:Vision so that you can support your students appropriately.

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The SAINT team welcomes feedback on its documentation. Please email any comments on the content of this document to:
saint@bradford.ac.uk

For other SAINT documentation please see:
<http://www.brad.ac.uk/admin/SAINT/trainingdocs.html>

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1-LOGGING INTO E:VISION

This document assumes that you have logged into e:Vision and that you have selected the 'Staff Page'. See Figure 1a:

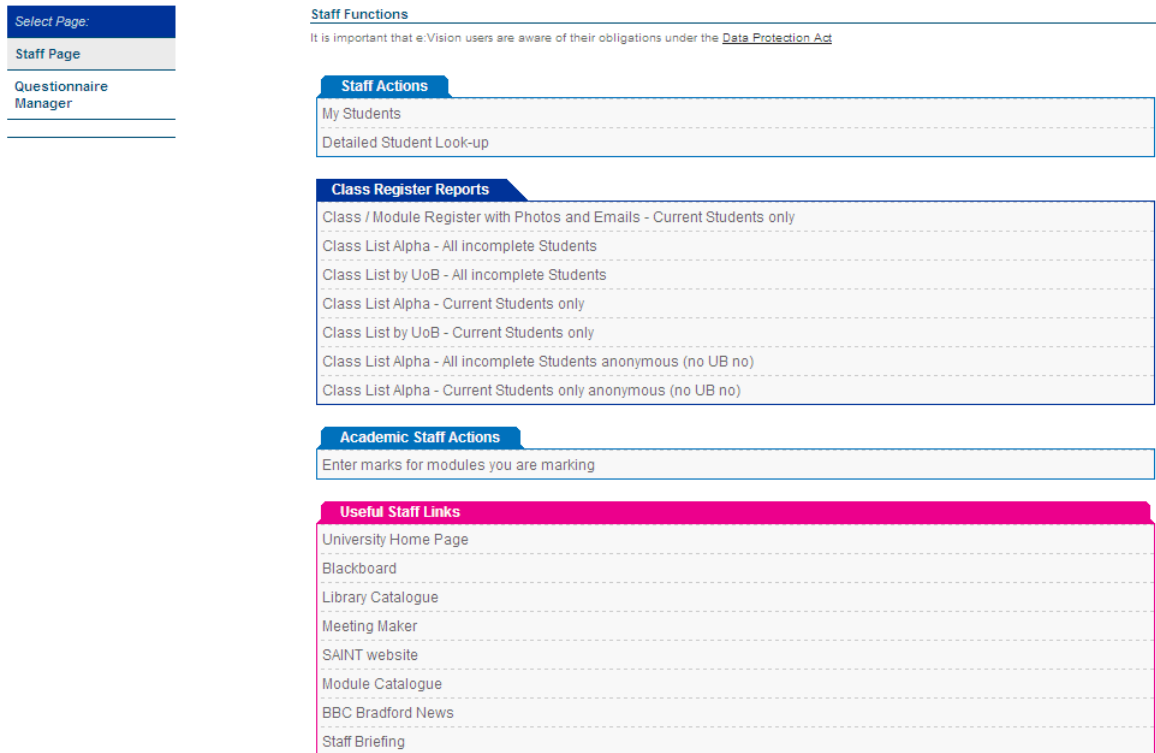


Figure 1a – 'Staff Page' displayed after logging into e:Vision

2-MY STUDENTS

By clicking on the 'My Students' link (provided the relevant students have been allocated to you in SAINT – if not, contact your School Administrator / Secretary – see section 11 below), you will be able to see a list of your personal tutees: See Figure 2a:

Search Results										
Now showing 1 to 6 of 6 records										
Record #	Student details			Enrolment details						
	UB No.	Name	UCAS ID	Course	Blk/Occ	Dpt	Status	Programme	Route	Year
1	[REDACTED]	[REDACTED]	[REDACTED]	MANMBAPT	4 / A	MG	Q	PMBMG	MBADSL	2007/8
2	[REDACTED]	[REDACTED]	[REDACTED]	MANMA	2 / A	MG	Q	PMAMG	EMINMT	2005/6

Figure 2a – 'My Students Page' displayed

Clicking onto the relevant hyperlink (UB No) will open a new window which will allow you to view all the details of your personal tutee. See Figure 2b:

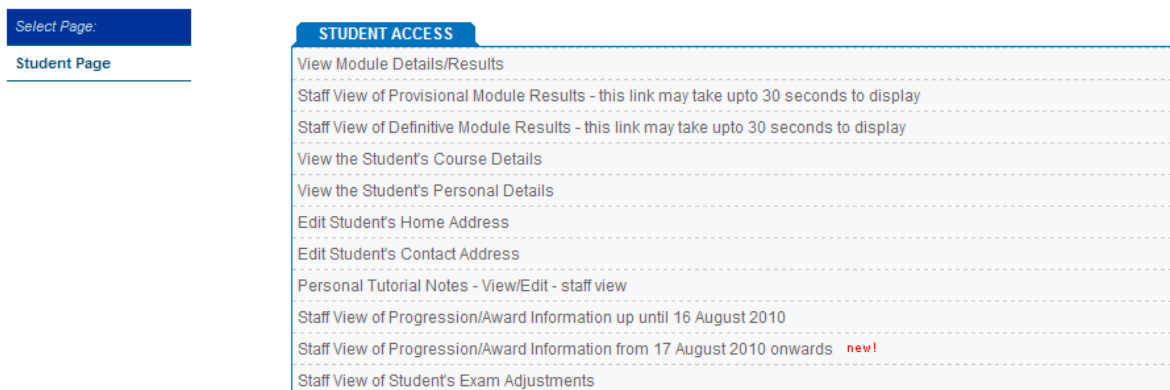


Figure 2b – ‘Student Page’ displayed to Staff User

Various links get displayed allowing you to view / amend data appropriately, depending upon the relative link clicked. If the student concerned has declared that they have a disability, the “Staff View of Student's Exam Adjustments” link will also be visible.

3-VIEWING / EDITING PERSONAL TUTORIAL NOTES

Clicking the ‘Personal Tutorial Notes - View/Edit - staff view’ hyperlink will allow you to view/edit your Personal Tutees notes:

A screen appears that allows you to enter notes about any meetings you have with your tutee or any combined decisions / discussions made. See Figure 3a:

Personal Tutorial Notes - NB. any notes added can be seen by the Tutee.

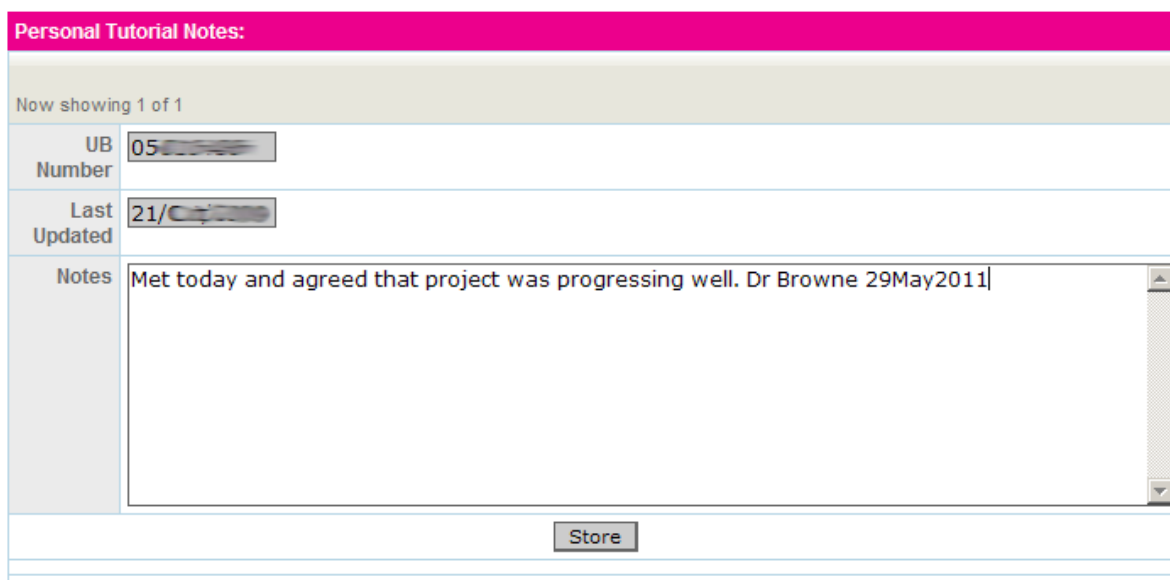
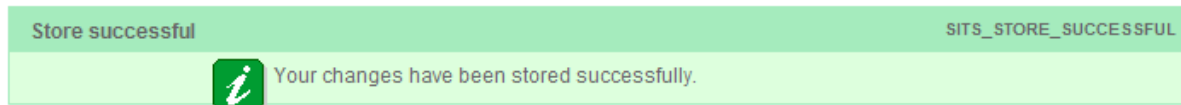


Figure 3a – ‘Personal Tutorial Notes Page’ displayed to Staff User

You can now type any appropriate notes. It is probably a good idea to include your name, as a Student can have up to two Personal Tutors allocated to them in SAINT. If the notes have been stored successfully the 'Store successful' screen will appear. See Figure 3b:



Personal Tutorial Notes - NB. any notes added can be seen by the Tutee.

Personal Tutorial Notes:	
Now showing 1 of 1	
UB Number	05
Last Updated	0

Figure 3b – 'Store successful Page' displayed to Staff User

4-DETAILED STUDENT LOOK-UP

You can look up the details of any student at the University, but you will not be able to add Personal Tutorial notes unless your name is attached to the relevant record in the SAINT system. For this you choose the 'Detailed Student Look-up' link. This opens the 'Student Look-up' screen where you can enter relevant search criteria and then click on a 'Find Student' button. See Figure 4a:

Student Search (STU)	
Student code	05*
Surname	Walker*
Forename 1	S*
Initials	
UCAS id	
<input type="button" value="Find Student"/>	

Figure 4a – 'Student Lookup Page' displayed to Staff User

The Student Look-up Results screen will show all the relevant records that match the criteria entered. See Figure 4b:




Search Results										
Now showing 1 to 6 of 6 records										
Record #	Student details			Enrolment details						
	UB No.	Name	UCAS ID	Course	BIK/Occ	Dpt	Status	Programme	Route	Year
1	[Redacted]	[Redacted]	[Redacted]	MANMBAPT	4 / A	MG	Q	PMBMG	MBADSL	2007/8
										
2	[Redacted]	[Redacted]	[Redacted]	MANMA	2 / A	MG	Q	PMAMG	EMINMT	2005/6
										

Figure 4b – ‘Search Results Page’ displayed to Staff User

For a quick check to see it is the person you were expecting you can click on the ‘Person’ icon  , the ‘Student Personal Details’ screen will appear. Figure 4c:

Select Page:
Student Page

Student Personal Details			
Name, Information and Contact Details			
UB Number	[Redacted]	Date of Birth	[Redacted]
Title	Mr	Number of Dependents	
Surname	[Redacted]	Ethnic Description	
Forename 1	[Redacted]	Disability	No
Forename 2		Personal Email Address	
Forename 3		UoB Email Address	[Redacted]@Bradford.ac.uk
Name 'Known As'	[Redacted]		
Gender	M		
Home Address 1	[Redacted]	Contact Address 1	Poland
Home Address 2	[Redacted]	Contact Address 2	C/O Student Registry
Home Address 3		Contact Address 3	
Home Address 4	Warsaw	Contact Address 4	
Home Address 5	Poland	Contact Address 5	
Home Postcode		Contact Postcode	
Home Telephone No.		Contact Telephone No	
Mobile/Cell No.		Contact/Term Time Address Type	4 - Other

Emergency Contact Details			
Name and Contact Details			
Forename		Surname	
Address 1		Relationship of Contact	Not Known
Address 2			
Address 3		Telephone Number	
Address 4		Mobile Number	
Address 5			
Postcode			

Figure 4c – ‘Student Personal Details Page’ displayed to Staff User

You could also click onto the ‘Camera’ icon to view a photo of the relevant student



If you are sure that it is the correct student you can immediately click on the relevant hyperlink (UB No) and a screen similar to your Personal Tutees screen will appear, excluding the link to view/edit your Personal Tutees notes. See Figure 4d:

STUDENT ACCESS
View Module Details/Results
Staff View of Provisional Module Results - this link may take upto 30 seconds to display
Staff View of Definitive Module Results - this link may take upto 30 seconds to display
View the Student's Course Details
View the Student's Personal Details
Edit Student's Home Address
Edit Student's Contact Address
Staff View of Progression/Award Information up until 16 August 2010
Staff View of Progression/Award Information from 17 August 2010 onwards new!

Figure 4d – ‘Student Page’ displayed to Staff User

You can amend any of the details as specified, but please be aware that all changes are audited, so only make amendments if you have the agreement of the relevant student.

5-STUDENTS EXAM ADJUSTMENTS

Should a student have exam adjustments, then on the ‘Student Access’ screen the link ‘Staff View of Students Exam Adjustments’ will be displayed. See Figure 5a:

STUDENT ACCESS
View Module Details/Results
Staff View of Provisional Module Results - this link may take upto 30 seconds to display
Staff View of Definitive Module Results - this link may take upto 30 seconds to display
View the Student's Course Details
View the Student's Personal Details
Edit Student's Home Address
Edit Student's Contact Address
Staff View of Progression/Award Information up until 16 August 2010
Staff View of Progression/Award Information from 17 August 2010 onwards new!
Staff View of Student's Exam Adjustments

Figure 5a – ‘Students Exam Adjustments’ displayed to Staff User

Clicking the link entitled “Staff View of Student's Exam Adjustments” will then display the details as entered by the Disability Service. See Figure 5b:

Exam Adjustments for UB No. [redacted] - Mr A/ [redacted]	
Guidance Notes	<p>Please find below any exam adjustments that we currently have on file for you at the Disability Service.</p> <p>If you are happy with these then there is no need to contact the Disability Service as these will be put in place for you during the next set of exams.</p> <p>If there are no exam adjustments displayed and you are happy that you do not need any, then there is no need to contact the Disability Service.</p> <p>If there are no exam adjustments displayed and you feel you need them or the adjustments are incorrect, you must contact the Disability Service by emailing disabilities@bradford.ac.uk</p> <p>NB:</p> <p>Once you have agreed that you need adjustments in exams, you MUST make use of these.</p> <p>It is not acceptable to decide that you do not want to have these adjustments on the day of an exam. There are resource implications for the University in making adjustments and by not taking them up you may disadvantage other disabled students.</p> <p>If you DO NOT want the exam adjustments listed below, you should inform the Disability Service by emailing: disabilities@bradford.ac.uk to ask for the adjustments to be withdrawn.</p> <p>You must contact the Disability Service before the cut off date of the 9th April 2009 to ensure that all adjustments are in place. Unfortunately, after this date we will be unable to either change or provide adjustments if you have not previously been in contact to discuss these. After this point you should apply for mitigating circumstances.</p> <p>The May 2009 examinations timetable, along with updated resources and information, will be available from the 3rd April 2009, using the following link: http://www.brad.ac.uk/admin/acsec/Exams/ExamResources.htm</p> <p>PLEASE NOTE: Examinees MUST attend the examination venues that they have been allocated within the timetable.</p>
Your Exam Adjustments:	<p>00:15 (hours:mins) Extra Time Per Hour Separate room required for exams Room close to a wc Clock stopped time in exams</p>

Figure 5b – ‘Exam Adjustments’ displayed to Staff User

6-CLASS REGISTER REPORTS – PHOTOS AND CLASS LISTS

From the Staff Page click on any of the relevant links. See Figure 6a:

Class Register Reports
Class / Module Register with Photos and Emails - Current Students only
Class List Alpha - All incomplete Students
Class List by UoB - All incomplete Students
Class List Alpha - Current Students only
Class List by UoB - Current Students only
Class List Alpha - All incomplete Students anonymous (no UB no)
Class List Alpha - Current Students only anonymous (no UB no)

Figure 6a – ‘Class Register Reports’ displayed to Staff User

When any of the links above are clicked, e:Vision asks you for the ‘Report Parameters’ to enter. See Figure 6b:

Report Parameters

Report Parameters are entered on this page.

Class Register (Photos)			
Please complete the report options and click the 'Run Report' button.			
Module Code (e.g. AR-2303D)	AR-2304D	List	AR-2304D
Period (e.g. SEM1 or SEM2 etc.)	SEM2	List	SEMESTER 2
Occurrence of the Module (e.g. A or B etc.) or use 'A*' to select all Occurrence "A" Modules	A*		
Clear Fields		Run Process	

Figure 6b – ‘Sample Report Parameters entered’

When the ‘Run Process’ button is clicked the relevant ‘Class Register Report’ will be displayed – see Figure 6c and Figure 6d:

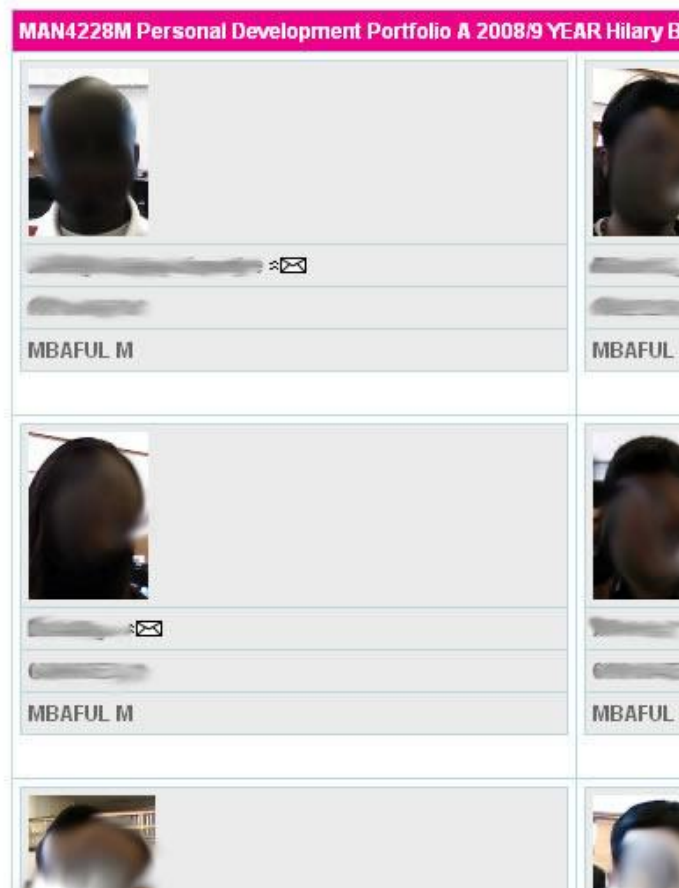


Figure 6c – ‘Sample Class / Module Register with Photos and Emails’

For a view of a Class List. See Figure 6d:

REGISTER OF ATTENDANCE

NOTE! If your name does not appear on this list, it means that you are not registered to be assessed on the module, so please contact your department office as soon as possible.

Date:

Type of Session:

EM-4047D Screen Realism 2008/9 SEMESTER 2 Occ: A						
Route Code	Yr	UB Number	Titl	Surname	Known as	SIGNATURE
DIGCIN	M		MISS			:
MEDSTD	M		MR			:
MEDSTD	M		MISS			:

Total Number of Students: 3

NOTE! If your name does not appear on this list, it means that you are not registered to be assessed on the module, so please contact your department office as soon as possible.

***** End of Report *****

Figure 6d – ‘Sample Class List / Module Register’

7-ENTER / VIEW MARKS FOR MODULES YOU ARE MARKING

By clicking on the ‘Enter marks for modules you are marking’ hyperlink in the ‘Academic Staff Actions’ container, a screen displays. To view all the modules you are recorded in SAINT as marking click on the Retrieve button. You can enter relevant retrieve criteria to reduce the number of modules displayed. See Figure 7a:

Module Mark Entry

Selection Criteria

Enter any selection criteria in the fields below and then use the Retrieve button to display the records. * can be used as a wildcard character, and the List buttons will display a list of valid values.

Module	Occ	Year	Period	Level	Department	Domain	Status
<input type="text"/>	<input type="text"/>	2010/1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="button" value="List"/>		<input type="button" value="List"/>	<input type="button" value="List"/>	<input type="button" value="List"/>	<input type="button" value="List"/>	<input type="button" value="List"/>	
<input type="button" value="Search"/>							

Process Options

Select the sort order to use when displaying records (leave blank to use the default order) and then use the Retrieve button to list the available modules.

Sort Order

Figure 7a – ‘Selection Criteria entered to reduce number of modules displayed’

You will need to scroll down the page to see the relevant modules attached to you. See Figure 7b:

Record Bar

The record bar can be used to move between the pages of module occurrences.

Start	Previous	Showing page 1 of 1 @ 50 records per page			Next	End	Goto	
<	<<	1			>>	>	1	Go

Module List

Shown below are all of the available modules. Select one using the button to the right of the module you wish to view.

Module	Occ	Year	Period	Students	Name	Status	Select
MAN0101M	B9	2010/1	APR	0	Business Economics	Ready for Marking	>>>
MAN0112M	B6	2010/1	NOV	0	Organisational Behaviour	Available for Viewing Only	>>>
OP-0206L	A	2010/1	SEM1	131	Physiology of Vision and Perception	Available for Viewing Only	>>>
SS-1060D	A	2010/1	SEM1	417	Learning Strategies	Available for Viewing Only	>>>
OP-0609D	A	2010/1	SEM3	18	Advanced Clinical Practice (Accelerated Route)	Ready for Marking	>>>
MAN4254M	A	2010/1	YEAR	179	Management in Context	Available for Viewing Only	>>>

Figure 7b – ‘Modules you are marking’

There are two statuses that will be displayed, “Available for Viewing Only” or “Ready for Marking”. Clicking on the relevant ‘Select’ chevron will take you into a screen with further details depending upon the status. If you are ‘Ready for Marking’, two additional buttons will be displayed – allowing you to ‘Enter Assessments’. See Figure 7c:

Module Mark Entry

Module Details

Shown below are details about the current module

Module	Occ	Year	Period	Students	Name
EM-4047D	A	2008/9	SEM2	3	Screen Realism

Assessment Items

Shown below is a list of available assessment items for the chosen module. Select up to four components to enter marks for.

Seq	Type	Description	Weight	Q Mark	Group	Q Set	Grd Only	Select
001	EXAMC		50%	-	-	-		<input type="checkbox"/>
002	CW	2000 word essay	50%	-	-	-		<input type="checkbox"/>

Select Options

Choose whether to include marked students or UB No. to mark, then select which option you wish to run

Sort records by

Display

UB No. eg 05000123:1 (optional)

View Standard Letter

Figure 7c – ‘Assessment Buttons visible’

The Module Mark entry screen can be used to enter assessment/re-assessment results and can also be used to view module results by clicking on the relevant buttons.

8-ENTERING MARKS ONLINE

An additional document describes this process in more detail which is on the SAINT Training Documents page called [“Instructions for Markers using e:Vision”](#). To use this facility, your Departmental Administrator has to ‘Activate’ the module so that the message “Ready for Marking” is displayed next to the modules that are allocated to you. Please refer to your Departmental Administrator if you wish to use this facility. They will need to use the document entitled [“Quick guide to e:Vision for Administrators”](#) to be able to set you up

9-VIEWING ASSESSMENT RESULTS METHOD 1:

Output of View Module Results

This displays details of all original assessments on your module. Marks that are not ‘Agreed’ are annotated with an asterisk in the column labelled ‘Act’. See Figure 9a:

Module Details						
Module	Occ	Year	Period	Students	Name	
MAN4228M	A	2007/8	YEAR	121	Personal Development Planning	
Results						
NB: If the 'Act' column has an * displayed - this indicates that the mark has not been Agreed						
Student		Module		001 - CW 100% 3,500 word portfolio		
UB No.	Name	Act	Grade	Result	Grade	
██████	██████████████████		C	P	C	
██████	██████████████████		B	P	B	
██████	██████████████████		C	P	D	
Attempt=2						
██████	██████████████████		C	P	C	
██████	██████████████████		C	P	AG	
Attempt=1						
██████	██████████████████		C	P	C	
██████	██████████████████		C	P	C	
██████	██████████████████		C	P	D	
Attempt=2						
██████	██████████████████		B	P	B	
██████	██████████████████		AD	P	AD	
██████	██████████████████		B	P	B	
██████	██████████████████		B	P	B	
██████	██████████████████		C	P	C	
██████	██████████████████		C	P	C	
██████	██████████████████		DP	P	D	

Figure 9a – ‘Output of View Module Results’

Output of View Re-assessment Results

This displays details of all re-assessments on your module. Marks that are not 'Agreed' are annotated with an asterisk in the column labelled 'Act': See Figure 9b:

Select Page:		View Module Results				
Staff Page						
Module Details						
Module	Occ	Year	Period	Students	Name	
MAN4228M	A	2007/8	YEAR	121	Personal Development Planning	
Results						
NB: If the 'Act' column has an * displayed - this indicates that the mark has not been Agreed						
Student			Module			
UB No.	Name	Act	Grade	Result	Grade	
[REDACTED]	[REDACTED]		CS	D	D	
Attempt=2						
Attempt=2						
[REDACTED]	[REDACTED]		CS	D	D	
Attempt=2						
Attempt=2						
Go Back						

Figure 9b – 'Output of View Re-assessment Results'

10-VIEWING ASSESSMENT RESULTS METHOD 2:

Alternatively, you can look up an individual student, and drill down to the appropriate module results: See Figure 10a:

STUDENT ACCESS
View Module Details/Results
Staff View of Provisional Module Results - this link may take upto 30 seconds to display
Staff View of Definitive Module Results - this link may take upto 30 seconds to display
View the Student's Course Details
View the Student's Personal Details
Edit Student's Home Address
Edit Student's Contact Address
Staff View of Progression/Award Information up until 16 August 2010
Staff View of Progression/Award Information from 17 August 2010 onwards new!

Figure 10a – 'Student Page' displayed to Staff User

You can view a variety of links to view different aspects of your students' progress. The "View Module Details/Results" link launches exactly the same screen that your students get to see. These results have been "Agreed" by an Assessment Committee and cannot be amended. See Figure 10b:

Module Results

This screen shows module results. The marks shown here are definitive and will not change. They have been confirmed by the relevant Assessment Committee(s). Boards of Examiners make decisions on progression, award and supplementary assessment, taking into account any recommendations received from Mitigating Circumstances Committees. Students will be informed of these decisions when Board meetings have taken place.

Select Study Period

2009/10 ACADEMIC YEAR (2009/0)

Year	Period	Module Code	Module Title	Level	Credits Taken	Credits Awarded	Mark	Grade	More
2009/0	SEM1	CM-0305L	Information Systems Analysis and Design	2	20.00	20.00	49.0	P	>>>
2009/0	SEM1	CM-0307M	Database Systems	2	10.00	10.00	41.5	P	>>>
2009/0	SEM1	CM-0312M	User Interface Development	2	10.00	10.00	63.0	P	>>>
2009/0	SEM1	CM-0414L	Network Business and Distributed Information Management	2	20.00	20.00	70.5	P	>>>
2009/0	SEM1	MAN0713M	Marketing Management and Strategy	2	10.00	10.00	55.5	P	>>>
2009/0	SEM1	MAN0802M	Psychology at Work	2	10.00	10.00	39.7	CP	>>>
2009/0	SEM2	CM-0304D	Software Engineering with Group Project	2	20.00	20.00	52.0	P	>>>
2009/0	SEM2	CY-0212M	How to Run an SME	2	10.00	10.00	41.0	P	>>>
2009/0	SEM2	MAN0707M	Integrated Marketing Communications	2	10.00	10.00	61.5	P	>>>

Figure 10b – ‘Module Results Page’ displayed to Staff User

Clicking the ‘More’ chevron will display further details. See Figure 10c:

Result Information

The marks shown here are definitive and will not change. They have been confirmed by the relevant Assessment Committee (s). Boards of Examiners make decisions on progression, award and supplementary assessment, taking into account any recommendations received from Mitigating Circumstances Committees. Students will be informed of these decisions when Board meetings have taken place.

Year	Period	Module Title	Level	Credits Taken	Credits Awarded	Mark	Grade
2009/0	SEM1	MAN0802M	2	10.00	10.00	39.7	CP

Assessment Information								
Assessment	001 30% Group presentation Assessment of 20 minutes duration		002 70% Essay style and multiple choice formats		900 Supplementary: Essay tyle format		901 Supplementary: Individual reflective assignment of up to 2000 words or equivalent	
Attempt	Mark	Grade	Mark	Grade	Mark	Grade	Mark	Grade
1	46.0	P	31.0	F	-	-	-	-
2	-	-	-	-	37.0 (70/100)	F	46.0 (30/100)	P

Figure 10c – ‘Detailed results information’ displayed to Staff User

NB. - ONLY ‘Agreed’ marks are displayed using this method.

You can click the 'Staff View of Provisional Module Results' or the 'Staff View of Definitive Module Results' hyperlinks to display a report that shows the marks obtained by a student that have/have not been agreed by an Assessment Committee. **This facility is not available for students.** See Figure 10d and 10e:

Provisional Results for TA [REDACTED]

*** Marks displayed are for guidance purposes only. These are the provisional marks achieved in the units taken. These marks will be considered by the relevant Assessment Committee(s) where marks may be raised or lowered. ***

Course Title: BSc Accounting and Finance (MDIS)
 Academic Year: 2010/1
 UB Number: [REDACTED]
 Date Printed: 11/Oct/2010

Year	Period	Module	
2010/1	APR	MAN0204M International Business Strategy 001 2 hour closed book examination	
2010/1	APR	MAN0205M Global Business Environment 001 2 hour closed book examination	
2010/1	APR	MAN0208M Understanding Strategic Management 001 2 hour closed book examination	31.0
2010/1	APR	MAN0209M Applied Strategic Management 001 2 hour closed book examination	53.0
2010/1	APR	MAN0308M Contemporary Issues in Accounting 001 2 hour closed book examination	
2010/1	APR	MAN0314D Management Project 001 Upper limit of 7,000 words excl. bibliography & appendices	
2010/1	APR	MAN0402M Corporate Reporting 001 2 hour closed book examination	53.0

Figure 10d – 'Staff View of Provisional Module Results Page'

Figure 10e shows the Definitive Module Results displayed:

Module Results Summary for: ██████████

*** This screen shows module results. The marks shown here are definitive and will not change. They have been confirmed by the relevant Assessment Committee(s). Boards of Examiners make decisions on progression and award and supplementary assessment, taking into account any recommendations received from Mitigating Circumstances Committees. Students will be informed of these decisions when Board meetings have taken place. ***

Course Title: BSc Business Computing
 Academic Year: 2010/1
 UB Number: ██████████
 Date Printed: 08/Oct/2010

Year	Period	Module	Component Mark	Module Result
2008/9	SEM1	CM-0113L Developing Professional Skills		77.5
		001 Group assignment: presentation and ten-page report on a computing-related topic, and an individual evaluation.	75.0	
		002 A portfolio of work carried out throughout the year, to include two reflective essays & general computing knowledge quiz	88.8	
		003 Individual assignment: participation in and exercises related to personal tutorials.	60.0	
2008/9	SEM1	CM-0116D Software Development (Part 1)		75.0
		001 Open book lab test	65.2	
		002 Open book lab test	93.0	
		003	68.2	
2008/9	SEM1	CM-0202M Foundations of Human Computer Interaction		42.0
		001 Examination	42.0	

Figure 10e – ‘Definitive Module Results Page’ displayed to Staff User

You can click the ‘Staff View of Progression/Award Information’ hyperlink to display reports that show Progression/Award decisions. They are visible in exactly this same form to your students, provided their Departmental Administrator has ‘switched the link’ on. If no letter is generated then it is likely that the student has not appeared at an Examination Board as yet. If a letter is available, click on the relevant ‘View’ hyperlink to display the report. See Figure 10f and Figure 10g:

Generated correspondence

Letter List

Listed below are the correspondence records which have been generated:				
Click on "View" to see content.				
Group Name	Name	Generated date	Generated time	View
Student Progression Information	Progression / Award Information	06/Oct/2010	23:00:22	View
Student Progression Information	Progression / Award Information	13/Sep/2010	23:03:40	View
Student Progression Information	Progression / Award Information	18/Aug/2010	23:00:54	View

Figure 10f – ‘Progression / Award Information – top level

Figure 10g shows the detailed decision of the Examination Board:



Richmond Road Bradford West Yorkshire
BD7 1DP UK
Tel 01274 232323

Results for: CA [REDACTED]

Course Title: BSc Combined Studies
Academic Year: 2009/0
UB Number: [REDACTED]
Date of Exam Board: 18/Aug/2010
Date Printed: 18/Aug/2010

Stage 2 Result: Permitted to undertake supplementary assessment in the units indicated without attendance.

CM-0211M Introduction to Web Technologies As 2nd Attempt
LED6523D Critical Thinking As 2nd Attempt
LSS2002D Life and Career Planning, Combined Studies As 2nd Attempt

Year	Period	Module Details			HighestGrade Mark	Completed Attempts
2009/0	SEM2	CM-0211M Introduction to Web Technologies 001 Computer based MCQ assessment Reassessment: 001 Computer based MCQ assessment	25.0	F	25.0	S 1
2009/0	SEM2	ENG2016M Introductory Control 001 Examination 002 Set of laboratory exercises undertaken in one scheduled session	43.3 70.0	P P	48.6	P 1
2009/0	SEM2	LED6523D Critical Thinking 001 Essay in the range of 1800-2200 words. 002 Reflective learning journal in the range of 1800-2200 words Reassessment: 001 Essay in the range of 1800-2200 words. Reassessment: 002 Reflective learning journal in the range of 1800-2200 words	0.0 23.0	NN F	11.5	NN 1

Figure 10g – ‘Detailed Progression / Award Information’ displayed

11-SETTING UP SAINT TO ALLOW STAFF TO SEE THEIR STUDENTS

To allow staff to see ‘My Students’ in e:Vision they need to be attached to the relevant students in SAINT on the Student Programme Route (SPR) record within SAINT. To ensure you get to see your Personal Tutees within e:Vision, ensure that your Departmental Administrator has attached you to the relevant Students in SAINT. See the document entitled “[Adding Markers to Modules in SAINT/Blackboard](#)” on the SAINT Website

12-QUESTIONNAIRE MANAGER

To allow staff to manage their Module Questionnaires in e:Vision they need to be attached to the relevant modules in SAINT on the Exam Marker (MKR) record. Ensure that your Departmental Administrator has attached you to the relevant modules in SAINT See the document entitled “[Setup required for Module and End of Year Questionnaires](#)” to describe how to do this. Additionally you can manage your own Module Questionnaires in e:Vision by following the instructions in the document entitled “[Module Surveys via e:Vision](#)”.